

# Macon County



**MACON COUNTY BOARD OF COMMISSIONERS**  
**MARCH 12, 2024**  
**6 P.M.**  
**AGENDA**

1. Call to order and welcome by Chairman Shields
2. Announcements
  - (A) There will be a Special Meeting to approve a contract for pre-construction services at the Franklin High School Project and Public Hearing to consider entering into private sale agreement to sell county owned property and provide incentive grant on Monday, March 25, 2024, at 5:30 p.m. in the Commission Board Room located at 5 West Main Street, Franklin, NC. Roland
3. Moment of Silence
4. Pledge of Allegiance
5. Public Hearing(s) – None
6. Public Comment Period
7. Additions to agenda
8. Adjustments to and approval of the agenda
9. Reports/Presentations
  - (A) Franklin Garden Club – Rhonda Tallent
10. Old Business
  - (A) Discussion and Consideration of Contract for McGill Associates for the Planning of Phase 1A of the Veterans Memorial Recreation Master Plan – Parks and Recreation Director Seth Adams
  - (B) Discussion and Consideration of Proposal for the Public Safety Radio System at Macon Middle School – Project Manager Jack Morgan

- (C) Ratification of revised 3-1 Capital Improvement Project for Fire Rescue Training Center - Don Tomas, Southwestern Community College President
- (D) Ratification of 3-1 for Groves Center Expansion- Don Tomas, Southwestern Community College President
- (E) Approval of Construction Manager (CM) at Risk Contract for Highlands School Renovation/Addition – County Manager Derek Roland

11. New Business

- (A) Discussion and Consideration of 3-1 for Indoor Firing Range – Don Tomas, Southwestern Community College President
- (B) Discussion and Consideration of Resolution in Recognition of Macon County Crawford Senior Center Volunteers – Senior Services Administrative Officer Jennifer Hollifield
- (C) Discussion and Approval of PULSE (Panther Unified Learning and Skills Exchange) – Macon County School CTE Director, Colleen Strickland
- (D) Nantahala Broadband Update and Discussion of CAB (Completing Access to Broadband) Program and Letter of Commitment for Macon County- Jeff Lee, Macon County Broadband Consultant
- (E) Recommendation of Construction Manager (CM) at Risk for Franklin High School Project – Mr. Roland
- (F) Discussion and Consideration of Offer to Purchase County Property Located at 38 Peeks Creek Road (old Pine Grove School) in Franklin – Attorney Eric Ridenour
- (G) Discussion and Consideration of Resolution Regarding One-Quarter Cent County Sales and Use Tax Referendum – Attorney Eric Ridenour
- (H) Discussion and Approval to Exempt Request for Proposals (RFP) for Engineering Services below \$50,000.00 for Geotechnical Engineering Services for the Hydrogeologic Design and Update to the Environmental Monitoring Plan for the Future Phase III, Cell II of the Macon County Landfill - Solid Waste Director Chris Stahl
- (I) Discussion and Consideration of Request for Qualification (RFQ) for Engineering Services Related to Permit to Construct Macon County Landfill, Phase III, Cell II, and Closure of Macon County Landfill Phases I and II – Solid Waste Director Chris Stahl
- (J) Discussion Regarding Draft Registration/Permitting of Haulers and Collectors in Macon County - Solid Waste Director Chris Stahl

12. Consent Agenda – Attachment #12

All items below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.

- (A) Minutes of the February 8, 2024 Special Meeting, the February 13, 2024 Regular Meeting, and the February 27, 2024 Special Meeting
- (B) Budget Amendments #161-165
- (C) Capital Project Ordinance Highlands Middle School Renovation Amendment
- (D) Tax releases for the month of February in the amount of \$270.84
- (E) Monthly ad valorem tax collection report – no action necessary

13. Appointments
  - (A) Economic Development Board (2 seats)
14. Closed session as allowed under NCGS 143-318.11
15. Adjourn/Recess

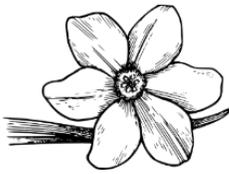
# MACON COUNTY BOARD OF COMMISSIONERS

## AGENDA ITEM

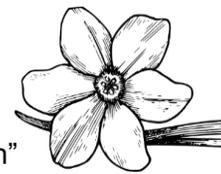
### **CATEGORY – REPORTS/PRESENTATIONS**

**MEETING DATE: MARCH 12, 2024**

9A. Rhonda Tallent and members of the Franklin Garden Club have asked to present a proposal for repairs and improvements to the Rankin and Clock Tower squares. A copy of their proposal and photos are included in your packet.



# Franklin Garden Club



"Conserve, Create, Cultivate Beauty in Franklin"

PO Box 601, Otto, NC 28734 • [franklinncgardenclub@gmail.com](mailto:franklinncgardenclub@gmail.com) • FB: [TheFranklinNCGardenClub](https://www.facebook.com/TheFranklinNCGardenClub)

March 1, 2024

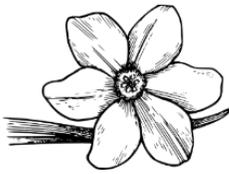
Derek and Commissioners,

Since 1928, The Franklin Garden Club has been caring for public spaces in Franklin including Rankin and Clock Tower Squares owned by Macon County. In 2023, FGC members collaborated with Men's Challenge providing a total of 598 volunteer hours valued at \$17,856.28 (Value of Volunteer Time, Independent Sector, 2022) to care for these public spaces. An additional 56 hours (\$1,672.16) was spent picking up supplies and garden planning meetings.

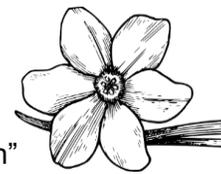
During the 2023-2024 fiscal year, in addition to maintaining and adding new flowers to the gardens, the FGC arranged for the oak tree in Clock Tower Square to be trimmed, replaced the transformer in Rankin Square, began decorating the gardens for the holidays, replaced the astroturf in Clock Tower Square, and installed expandable greenery fencing in the Clock Tower arches to hide unsightly storage. Additionally, concrete tables & benches have been added in Clock Tower Square to provide locals and visitors with a place to eat, thereby supporting downtown merchants and workers including county employees. Concrete benches have also been added behind the Monument in Rankin Square to provide additional seating in the gardens. As of February, 2024 the Franklin Garden Club has spent \$13,490.83 in fiscal year 2023-2024 maintaining and improving Rankin and Clock Tower Squares.

The Franklin Garden Club Executive Committee has met to set priorities for the 2024-2025 fiscal year. Some of the priorities are as follows:

- Improve lighting in Rankin and Clock Tower Squares. This will include adding walkway lights, wrapping some trees in fairy lights, and adding bistro lighting for added security and ambience.
- Small park benches in Rankin and Clock Tower Squares were repaired in 2023. Painting the benches black will extend their life for another year or two.
- Repaint the metal fences surrounding Rankin and Clock Tower Squares which are rusting and have discolored and peeling paint.
- Create a Kindness Rock Garden in Rankin Square that allows visitors and locals to leave painted rocks for all to enjoy.
- Decorate the gardens year-round based on holidays/seasons to encourage photo opportunities. This will include adding a "Franklin, NC" sign to the pergola to appear in photos encouraging more visitors to the Macon County seat.
- The Hinoki Cypress trees in Rankin Square are showing signs of abiotic stress. We have done tree and soil testing and consulted NC Extension Cooperative and a local tree company. It is believed that the trees will need to be removed and replaced preferably with a native species.



## *Franklin Garden Club*



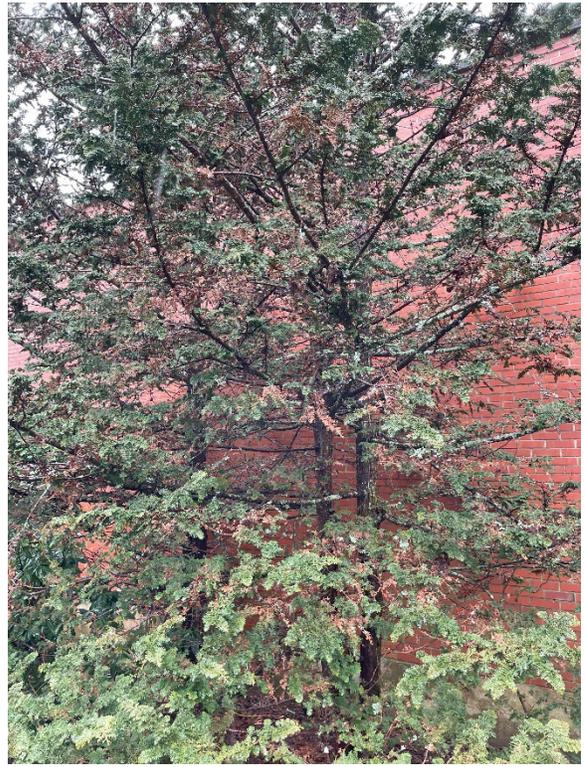
"Conserve, Create, Cultivate Beauty in Franklin"

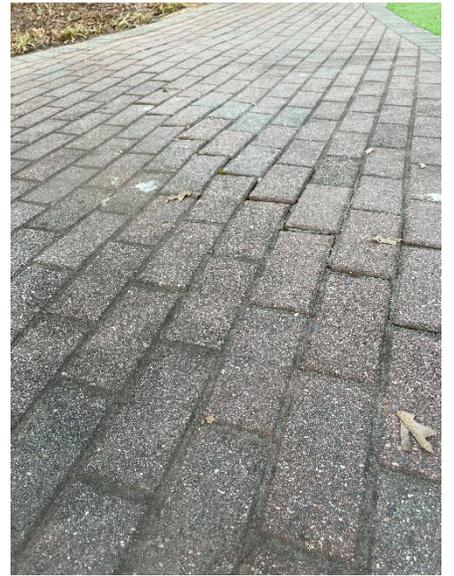
PO Box 601, Otto, NC 28734 • [franklincgardenclub@gmail.com](mailto:franklincgardenclub@gmail.com) • FB: [TheFranklinNCGardenClub](https://www.facebook.com/TheFranklinNCGardenClub)

- The roots of the oak tree in Clock Tower Square are causing damage to the walkway in multiple places. This will need to be addressed in the next year as it has become a trip hazard.
- Pressure brush the astroturf in Rankin Square to extend the time before it must be replaced.
- Replace and add mulch, flowers, and plants as needed in Rankin and Clock Tower Squares.
- Repaint the Clock Tower. This can only be done once the roof and fascia boards are replaced. Members of the FGC addressed the needed repairs at the July 11, 2023 County Commissioners meeting. Commissioner Higdon mentioned at that time that the commissioners had met with LBJ Job Corps to discuss needed repairs and would appoint a point person. We have confirmed with Job Corps their continued commitment to paint the Clock Tower (FGC will provide the needed paint) as soon as the repairs are completed. We also confirmed with Robert Shook, curator at the Macon County Historical Museum, that there are no restrictions preventing the repairs. He did request that the corbels be reused and offered the use of one located at the Museum as a pattern should any need to be replaced. As Commissioner Higdon said at the 7/11/23 meeting, the Clock Tower is "the center of Macon County" and has been since it adorned the Macon County Courthouse beginning in 1881 before moving to Clock Tower Square when the Courthouse was demolished and rebuilt in 1972. We urge Macon County to complete these repairs as soon as possible as the roof is now leaking and the level of rot/damage as seen in the provided photos is extensive and detracts from the beauty of the historic clock tower as well as poses a safety issue.

The goal of the Franklin Garden Club is not only to maintain but continually improve the gardens in downtown Franklin to help make our Macon County seat beautiful and inviting for locals and visitors alike. Macon County has included \$2,500 in the annual budget since 2007 for this purpose. As evidenced by the more than \$13,000 spent in the current fiscal year, the maintenance needs are now far exceeding \$2,500. Therefore, the Franklin Garden Club respectfully requests \$5,000 for the 2024-2025 fiscal year.

Sincerely,  
Paige Selking  
President, Franklin Garden Club





# MACON COUNTY BOARD OF COMMISSIONERS

## AGENDA ITEM

### CATEGORY – OLD BUSINESS

#### MEETING DATE: MARCH 12, 2024

10(A). Parks and Recreation Director Seth Adams and members of the recreation board will present an update on this project and discuss a proposed contract with McGill Associates, PA which is included in your packet..

10(B). Project Manager Jack Morgan will be present to discuss the bids and proposals received in regard to the public safety radio system at Macon Middle School. A copy of the proposal from Teleco is included in your packet. The second proposal will be emailed to you if received prior to the meeting, otherwise, Mr. Morgan will provide copies for you at the meeting.

10(C). A copy of the Capital Improvement Project Approval form for the Fire Rescue Training Center is included in your packet which shows a total project cost of \$4,073,791. The board approved match funding for this project at the February 13, 2024, regular meeting in the amount of \$2,673,791. Mr. Roland has already signed the Certification as to Availability of Local Support and Funds. This project also includes annual average operating costs in the amount of \$69,991 once construction is complete. The board will need to ratify the certifications.

10(D). A copy of the Capital Improvement Project Approval form for the Groves Center Expansion is included in your packet which shows a total project cost of \$1,476,209. The board approved match funding for this project at the February 13, 2024, regular meeting in the amount of \$376,209. Mr. Roland has already signed the Certification as to Availability of Local Support and Funds. The board will need to ratify the certification.

10(E). The board approved to solicit an RFQ for CM at Risk for Highlands School Renovation project at the October 10, 2024, regular meeting. Mr. Roland will provide the results of the RFQ process and request approval of a contract for CM at Risk.

## **AGREEMENT FOR ENGINEERING SERVICES**

This AGREEMENT, made and entered into this the \_\_\_\_\_ day of \_\_\_\_\_ 2024, by and between **MACON COUNTY** (OWNER) and **McGill Associates, P.A.** (ENGINEER).

WHEREAS, the OWNER proposes to do certain work toward the accomplishment of the Project entitled **Veterans Memorial Park Improvements** as generally described in Attachment "A" and

WHEREAS, the ENGINEER desires to render professional services in accordance with this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and benefits contained herein, it is hereby mutually understood and agreed as follows:

### **SECTION 1 - GENERAL SERVICES**

**The ENGINEER shall:**

- 1.1. The ENGINEER shall, as directed by the OWNER, provide professional engineering services for the OWNER in the first phase of the Project; serve as OWNER's professional engineering representative for the Project; and provide professional consultation and advice to OWNER during the performance of the services hereunder.
- 1.2. The ENGINEER shall provide all personnel required in performing the Project unless otherwise provided herein. Such personnel shall not be employees of or have any contractual relationship with the OWNER. All services rendered hereunder shall be performed by the ENGINEER or under his supervision and all personnel engaged in the Project shall be fully qualified under North Carolina law to perform such services.
- 1.3. The ENGINEER shall obtain and furnish, or cause to be obtained and furnished, approvals and permits from all governmental authorities having jurisdiction over the Project, unless otherwise agreed to herein.
- 1.4. The ENGINEER shall seek and obtain authorization from the OWNER or the OWNER's assignee before proceeding with the Project, or before performing any Additional Services as described in Section 3, or before performing any other services which would not be included in the fee for Basic Services set forth in Section 6 hereof, subject to OWNER's right to terminate as herein provided.
- 1.5. The ENGINEER shall comply with all existing federal, state and local laws and regulations regarding equal employment opportunity. The ENGINEER is further obligated to include all requirements hereunder in any subcontract written by him in association with this Agreement.

## SECTION 2 - BASIC SERVICES

### 2.1 DESIGN PHASE

- 2.1.1 Meet with OWNER for the purpose of establishing communication lines, meet project team members, define project schedules, and gather initial data.
- 2.1.2 Complete an initial site investigation with the design team to review base survey information, existing site features, etc.
- 2.1.3 Provide photogrammetry of the project area to include above ground, visible planimetric features and a digital terrain model suitable for producing a one foot contour interval.
- 2.1.4 Establish geodetic survey control tied to NAD83(2011) for field mapping efforts. Perform field surveying to locate planimetric and topographic features, property boundary, and location of utilities.
- 2.1.5 Contact NC One Call and request utility locations for the project area of Veterans Memorial Park and locate the utilities as marked by representatives of the respective utilities. Please be aware, NC One Call utility representatives are likely to locate only those underground utilities within the right-of-way of the roadway. NC One Call utility representatives will not locate underground utilities on private property. If there is a need for underground utility mapping across portions of the site that are outside of the road right-of-way, a quote from a private utility locator can be provided.
- 2.1.6 Establish baseline of existing impervious surfaces.
- 2.1.7 Prepare **Schematic Design Documents** to include the following design items:

Restroom/concession/shelter facility, landscaping, sport courts, pedestrian bridge crossing for Cartoogechaye Creek and associated pedestrian connections. Building water and sewer connections will be made to existing on-site public waterline and sewer lines. Sport Court facilities to include six (6) tennis courts, nine (9) pickleball courts. Pedestrian Bridge crossing includes geotechnical testing and retaining wall design associated with bridge abutments only. Electrical design for the restroom facility and sports lighting electrical service. Sports Lighting vendor will provide design for field lighting.
- 2.1.1 Prepare an opinion of probable cost for the OWNER to review.
- 2.1.2 Review Schematic Design Documents with OWNER.
- 2.1.3 Finalize grading and address any owner comments that would affect the Flood Impact Analysis.
- 2.1.4 **Flood Impact Analysis**

## **Phase 1**

- A. McGill will obtain the effective hydraulic model from the North Carolina Floodplain Mapping Program (NCFMP) for Cartoogechaye Creek for use as basis of the floodplain impact analysis.
- B. McGill will collate publicly available topographic (LiDAR), aerial, building footprints, and flood data for use as needed in the study.
- C. McGill will utilize the existing and proposed site topography and survey data for the hydraulic modeling. It is anticipated that three additional cross sections will be required. These are addressed in the survey section.
- D. McGill will prepare the duplicate effective, corrected, and existing conditions HEC-RAS models for the study area. This will be based on the available modeling data and supplemented with data collated. Discrepancies with the effective model will be noted at each stage.
- E. McGill will prepare a proposed conditions hydraulic model to reflect the impacts of the proposed project. The proposed conditions study will be based on the design of the proposed sport courts, building, and proposed pedestrian bridge. All of the above are within the effective flood fringe and while portions of the sports courts and all of the pedestrian bridge are with the effective floodway. Our modeling approach will be consistent with the approach used to model existing structures in the effective model.
- F. Proposed and existing conditions water surface elevations will be compared to determine if a No Rise is feasible. McGill will provide the results of the analysis to the Client in the form of a letter report summarizing the results and recommendations.

## **Phase 2 – No Rise**

If it is determined to be feasible, Engineer will prepare No Rise application associated with above development.

- A. McGill will prepare and submit a floodplain development permit and technical memorandum summarizing the modeling development process and findings to the Macon County Floodplain Administrator (FPA). The memorandum will include an engineer's certification that the project will not cause an increase in flood elevations along with supplemental supporting data (exhibits, calculations, etc.).
- B. McGill will respond to up to one round of reasonable comments from the FPA regarding the application.

## **Assumptions and Exclusions**

- A. McGill will obtain publicly available LiDAR and data. If needed, additional data collection will be considered additional services and not included in this scope and fee.

- B. This scope includes evaluating impacts to the base flood elevations based on a single design. Revisions to the building or site layout will be considered additional services and not included in this scope and fee.
  - C. It is presumed the study will be reviewed/approved by the local regulatory FPA. If the local FPA opts to send the application to the state or FEMA for review, a more involved review process is typical. Therefore, McGill will provide a proposal to the Owner to coordinate these additional services.
  - D. The proposed fee was developed presuming up to one round of reasonable comments is received from the FPA prior to approval. If above customary effort is needed, McGill will provide a proposal to the Owner to address related comments.
  - E. Preparing to serve and/or serving as an expert witness in connection with any public hearing, arbitration proceeding, or legal proceeding is not included in this scope and fee.
  - F. The Owner shall be responsible for all application and permitting fees associated with the No-Rise certification, if applicable. Based on discussion with the FPA, the floodplain permit fee will be rolled into the building permit fee to be coordinated and paid directly by the Owner. Please note that if the local FPA opts to send the application to the state or FEMA for review, additional regulatory review fees may also apply.
  - G. Should it be determined that a No Rise is not feasible, then a CLOMR/LOMR process is likely to enable development to proceed. These services can be provided based upon mutual agreement. All services associated with the proposed No Rise are transferrable to this effort.
- 2.1.5 Address remaining comments from OWNER and prepare Final Design Documents, including grading, drainage, erosion control, structural, utility, landscape, architectural, and utility drawings.
  - 2.1.6 Complete bid documents comprised of contract documents, technical specifications and construction drawings to detail the character and scope of the work.
  - 2.1.7 Review bid documents with OWNER for final comments and approval prior to bidding.
  - 2.1.8 Submit design documents to the appropriate agencies for review and permitting. Address any comments received.
  - 2.1.9 Perform an internal quality control and constructability review of the project.
  - 2.1.10 Furnish up to two (2) hard copies of the final design documents to the OWNER.

## **2.2 BIDDING AND AWARD PHASE**

- 2.2.1 Conduct the pre-bid meeting. McGill will schedule, prepare agenda, and provide meeting minutes from the meeting.
- 2.2.2 Assist the OWNER with answering questions and clarifications during the bidding phase of the project.
- 2.2.3 Assist the OWNER in advertising, receiving, opening, and evaluating bids. One advertisement and bid cycle is included in this agreement.
- 2.2.4 Conduct bid opening, provide certified bid tab, and recommendation letter.
- 2.2.5 Assist the OWNER in execution of construction contracts and provide conformed bid documents.

## **SECTION 3 - ADDITIONAL SERVICES**

If authorized by the OWNER, the ENGINEER will furnish or obtain from others additional services of the following types, which are not considered Basic Services under this Agreement.

- 3.1 Additional services resulting from significant changes in general scope of the Project or its design including, but not limited to, changes in size, complexity, OWNER's schedule, or character of construction. No work on any such changes shall occur by the ENGINEER unless preapproved by the OWNER. Revising previously approved studies, reports, design documents, drawings or specifications, when such revisions are due to causes beyond the control of the ENGINEER.
- 3.2 Preparing documents for alternate bids requested by the OWNER for work, which is not executed, or documents for out-of-sequence work other than agreed upon in the Planning Phase.
- 3.3 Permitting related to removal of existing utilities, septic system, etc.
- 3.4 Providing geotechnical other than borings required for the installation of the pedestrian bridge abutments.
- 3.5 Provide retaining wall design other than required walls for the pedestrian bridge abutments.
- 3.6 Providing archeological surveys and any other environmental site surveys necessary for the construction of the project.
- 3.7 Additional services in connection with administering project funding.
- 3.8 Preparing to serve or serving as a witness for the OWNER in any litigation, condemnation or other legal or administrative proceeding involving the Project.
- 3.9 Additional services in connection with the Project, including services normally furnished by OWNER and services not otherwise included in this Agreement.

- 3.10 Preparing easement maps and plats of any type.
- 3.11 Stormwater improvements are limited to the project area, improvements extending outside of the project area will be additional services.
- 3.12 Water and sanitary sewer improvements are limited to the project area, improvements extending outside of the project area will be additional services.
- 3.13 Providing additional field survey to develop vertical clearance checks between subsurface utilities.
- 3.14 Providing construction phase services. The OWNER and ENGINEER recognize that construction phase services will be necessary, however, scope of those services will be dependent upon funding and phasing. Therefore, construction phase services will be added to this agreement scope at a later time.
- 3.15 Soliciting bids for elements to be supplied by OWNER.
- 3.16 Permitting that may become necessary due to wetlands or jurisdictional stream impacts.

## SECTION 4 - OWNERS RESPONSIBILITIES

### **The OWNER shall:**

- 4.1 Provide full information as to the requirements for the Project.
- 4.2 Assist the ENGINEER by placing at his disposal in a timely manner all available information pertinent to the Project including previous documents and any other data relative to the evaluation, design, and construction of the Project.
- 4.3 Designate a person to act as OWNER's representative with respect to the work to be performed under this Agreement; and such person shall have complete authority to transmit instructions, receive information, interpret, and define OWNER's policies and decisions pertinent to the services in this Agreement.
- 4.4 Guarantee access to and make all provisions for the ENGINEER to enter upon public and private property as required for the ENGINEER to perform the services under this Agreement, provided the same does not unreasonably interfere with the operation of the existing facilities.
- 4.5 Examine all studies, reports, sketches, estimates, specifications, drawings, proposals, and other documents presented by the ENGINEER and render decisions and comments pertaining thereto within a reasonable time so as not to delay the services of the ENGINEER.
- 4.6 Obtain any right-of-way easements from public bodies, entities, or persons necessary for satisfactory construction of the Project.
- 4.7 Obtain any subsurface geotechnical investigations or other types of testing and analysis needed for the proposed bridge beyond what is stated in the scope of services.
- 4.8 Pay for permit fees, and all costs incidental to advertising for bids, and receiving bids or proposals from licensed Contractors.
- 4.9 Provide such legal, accounting and insurance counseling services as may be required for the Project, and such auditing services as may be required to ascertain how or for what purpose any Contractor will or has used the monies paid to him under the construction contract.
- 4.10 Give prompt notice to the ENGINEER whenever the OWNER observes or otherwise becomes aware of any defect in the Project.
- 4.11 Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project, subject to the obligations of the ENGINEER outlined in Section 1.3 of this Agreement.
- 4.12 Furnish, or direct the ENGINEER to provide necessary Additional Services as stipulated in Section 3 of this Agreement or other services as required.
- 4.13 Bear all costs incident to compliance with the requirements of this Section 4.

## **SECTION 5 - PERIOD OF SERVICES**

- 5.1 Unless this Agreement has been terminated as provided in paragraph 7.1, the ENGINEER will be obligated to render services hereunder for a period, which may reasonably be required for the services described herein. The ENGINEER may decline to render further services hereunder if the OWNER fails to give prompt approval of the various phases as outlined. Upon receiving a written authorization to proceed, the ENGINEER shall provide the OWNER with a written schedule of completion for the services so authorized.
- 5.2 If the Project is delayed significantly for reasons beyond the ENGINEER's control, the various rates of compensation provided for elsewhere in this Agreement shall be subject to renegotiation.

## SECTION 6 - PAYMENT TO THE ENGINEER

### **6.1 PAYMENT FOR BASIC SERVICES**

6.1.1 The OWNER agrees to pay the ENGINEER for Basic Services as outlined in Section 2 of the following lump sum fees, inclusive of all reimbursable expenditures.

<b>Design Phase Services</b>	<b>\$131,500.00</b>
<b>Flood Impact Analysis</b>	<b>\$23,200.00</b>
<b>Bidding and Award Phase Services (Per Bid Cycle)</b>	<b>\$9,000.00</b>

### **6.2 PAYMENT FOR ADDITIONAL SERVICES**

6.2.1 The OWNER will pay the ENGINEER for Additional Services as outlined in Section 3 an amount based on actual time spent and expenses incurred by principals and employees of the ENGINEER assigned to the Project in accordance with the attached ENGINEER's standard rate and fee schedule Attachment "B", which is subject to update on an annual basis.

### **6.3 TIMES OF PAYMENT**

6.3.1 The OWNER will make prompt monthly payments in response to the ENGINEER's monthly statements for services rendered under this Agreement.

### **6.4 GENERAL**

6.4.1 If the OWNER fails to make any payment due the ENGINEER on account of his services and expenses within sixty days after receipt of the ENGINEER's bill therefor, the ENGINEER may, after giving seven days written notice to the OWNER, suspend services under this Agreement until he has been paid in full all amounts due him on account of his services and expenses.

6.4.2 If the Agreement is terminated at the completion of any phase of the Basic Services called for under Section 2, progress payment to be made to the ENGINEER on account of services rendered shall constitute total payment for services rendered. If this Agreement is terminated during any phase of the Basic Services, the ENGINEER shall be paid for services rendered on the basis of a reasonable estimate of the portion of such phase completed prior to termination. In the event of any termination, the ENGINEER will be paid for all his reasonable expenses resulting from such termination, and for unpaid reimbursable expenses.

6.4.3 If, prior to termination of this Agreement, any work designed or specified by the ENGINEER, under Section 2, is suspended in whole or in part for more than three months or is abandoned, after written notice from the OWNER, the ENGINEER shall be paid for services performed prior to receipt of such notice from the OWNER as provided in paragraph 6.4.2 for termination during any phase of his service.

## **SECTION 7 - GENERAL CONDITIONS**

### **7.1 TERMINATION**

- 7.1.1 In the event that the OWNER finds that it is inadvisable or impossible to continue the execution of the Project; or if the ENGINEER shall fail to fulfill in a timely and proper manner his obligations under this Agreement; or, if the ENGINEER shall violate any of the covenants, agreements, or stipulations of this Agreement; or if the services called for in this Agreement are not completed within the time period specified under Section 5, or if the ENGINEER becomes subject to a voluntary or involuntary adjudication of bankruptcy or makes a general assignment for the benefit of creditors; then the OWNER has the right to terminate at any time this Agreement or any task or phase of work being performed herein by providing fifteen (15) days written notice to the ENGINEER of such termination and specifying the effective date of such termination; provided, however, that during such period of fifteen (15) days the ENGINEER shall have the opportunity to remedy such failures or violations to avoid such termination.
- 7.1.1 In the event of termination, as provided herein, the ENGINEER shall be paid for all services performed and actual expenses incurred up to the date of termination pursuant to Section 6.4.2 herein.

### **7.2 OWNERSHIP OF DOCUMENTS**

- 7.2.1 All documents, including original drawings, estimates, specifications, field notes and data are and remain the property of the ENGINEER as instruments of service. After the ENGINEER has been paid in full, the OWNER shall be provided a set of reproducible record prints of drawings, and copies of other documents, in consideration of which the OWNER will use them solely in connection with the Project, and not for resale. Re-use for extension of the Project, or for new projects shall require written permission of the ENGINEER, which permission shall not be unreasonably withheld, and shall entitle him to further reasonable compensation at a rate to be agreed upon by OWNER and ENGINEER at the time of such re-use.

### **7.3 OPINIONS OF PROBABLE COSTS**

- 7.3.1 Since the ENGINEER has no control over the cost of labor, materials, or equipment, or over the Contractor(s)' methods of determining prices, or over competitive bidding or market conditions, the opinions of probable costs for the Project provided for herein are to be made on the basis of his experience and qualifications and represent his best judgment as a design professional familiar with the construction industry, but the ENGINEER cannot and does not guarantee that proposals, bids or the Project construction cost will not vary from opinions of probable costs prepared by him.
- 7.3.2 If the lowest bona fide proposal or bid exceeds the established Project construction cost limit, the OWNER will (1) give written approval to increase such cost limit, or (2) authorize negotiating or rebidding the project within a reasonable time. The providing of such service shall be the limit of the ENGINEER's responsibility in this

regard and having done so, the ENGINEER shall be entitled to payment for his services in accordance with this Agreement.

#### **7.1 INSURANCE AND CLAIMS**

The ENGINEER will secure and maintain such insurance as will protect him from claims under workmen's compensation acts, claims for damages because of bodily injury including personal injury, sickness, or disease, or death of any of his employees or of any person other than his employees, and from claims for damages because of injury to or destruction of tangible property including loss of use resulting therefrom. Said insurance policy or policies shall be written by a company or companies and in a form and substance approved by the OWNER prior to the policies being put into effect and shall be in an amount not less than one million dollars (\$1,000,000).

#### **7.2 SUCCESSORS AND ASSIGNS**

The OWNER and the ENGINEER each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the OWNER nor the ENGINEER will assign, sublet or transfer his interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body which may be party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the OWNER and the ENGINEER.

#### **7.3 CHOICE OF LAW**

This AGREEMENT shall be governed by, construed, and enforced in accordance with the laws of the State of North Carolina and any and all disputes arising out of, or in relation to this AGREEMENT, its negotiation, performance and termination shall be adjudicated in a court of competent jurisdiction located in Catawba County, North Carolina.

#### **7.4 INDEMNIFICATION**

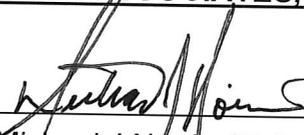
OWNER agrees to indemnify, defend and hold ENGINEER, its owners, agents, employees, officers, directors and subcontractors harmless from any and all claims, and costs brought against ENGINEER which arise in whole or in part out of the failure by the OWNER to promptly and completely perform its obligations under this agreement, and as assigned in the Exhibit "Scope of Services" and any Additional Services or from the inaccuracy or incompleteness of information supplied by the OWNER and reasonably relied upon by ENGINEER in performing its duties or for unauthorized use of the deliverables generated by ENGINEER.

**7.5 ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the OWNER and ENGINEER and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented or modified by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first written above.

**McGILL ASSOCIATES, P.A.**

By:   
Michael J Norris, PLA  
Project Manager

(SEAL)

**MACON COUNTY**

ATTEST: \_\_\_\_\_

By: \_\_\_\_\_  
County Manager

**PRE-AUDIT CERTIFICATION:**

**THIS INSTRUMENT** has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act as amended.

By: \_\_\_\_\_  
Finance Director  
Macon County

**APPROVED AS TO LEGAL FORM:**

By: \_\_\_\_\_  
County Attorney

**ATTACHMENT “A”**  
**PROJECT UNDERSTANDING**  
**MACON COUNTY - VETERANS MEMORIAL PARK**

Macon County desires to redevelop Veterans Memorial Park located just south of US 64 in Franklin and the east side of US 23/441. The park has been the primary recreation venue offering a variety of park and recreation amenities and facilities.

The project understanding is based upon the Site-Specific Master Plan Exhibit prepared by McGill in 2023. This phase of the project is planned to include the following:

- Nine Pickleball Courts
- Six Tennis Courts
- New Flagpole
- Covered Shelter with Restrooms and Changing Rooms
- Sidewalks and Pedestrian Bridge Crossing
- Associated Infrastructure

It is assumed electrical, sewer, and water systems will be provided by local utility providers. This project will bid as one project (one Contractor) with all facilities, equipment and appurtenances included.

## ATTACHMENT "B"

### BASIC FEE SCHEDULE

January 2024

<b>PROFESSIONAL FEES</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>IV</b>
Senior Principal	\$280			
Principal – Regional Manager – Director	\$235	\$240	\$255	\$265
Practice Area Lead	\$205	\$225	\$235	\$250
Senior Project Manager	\$210	\$225	\$230	\$235
Senior Engineer	\$210	\$225	\$230	\$235
Project Manager	\$180	\$195	\$200	\$205
Senior Project Engineer	\$180	\$195	\$200	\$205
Project Engineer	\$145	\$155	\$165	\$175
Engineering Associate	\$125	\$130	\$135	\$140
Planner- Consultant – Designer	\$125	\$140	\$165	\$175
Engineering Technician	\$115	\$125	\$135	\$145
CAD Operator – GIS Analyst	\$95	\$105	\$115	\$125
Construction Services Manager	\$150	\$160	\$175	\$195
Construction Administrator	\$120	\$135	\$145	\$155
Financial Services Manager	\$135	\$145	\$155	\$165
Grant Administrator	\$120	\$135	\$145	\$155
Construction Field Representative	\$95	\$110	\$120	\$135
Environmental Specialist	\$95	\$105	\$110	\$115
Administrative Assistant	\$80	\$85	\$95	\$110
Survey Party Chief	\$95	\$110	\$125	\$145
Survey Field Technician	\$80	\$85	\$90	\$95

#### EXPENSES

- a. Mileage - \$0.70/mile
- b. Flow Monitoring Equipment: Pressure Flow Meter- \$400/wk.; Gravity Flow Meter - \$1,000/deployment
- c. Robotics/GPS Equipment: \$30/hr.
- d. Telephone, reproduction, postage, lodging, and other incidentals shall be a direct charge per receipt.

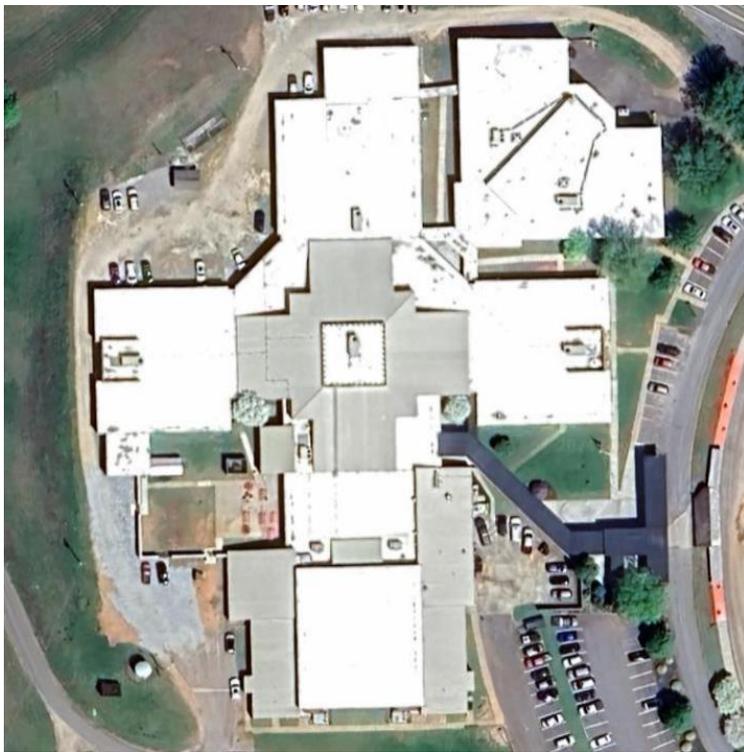
#### ASSOCIATED SERVICES

- a. Associated services required by the project such as soil analysis, materials testing, etc., shall be at cost plus ten (10) percent.



# Macon Middle School Athletic Building

*BDA / ERRCS / Public Safety Radio System*



***Project Location:***

1345 Wells Grove Rd  
Franklin, NC 28734



INFO@TELECO.COM



800.800.6159



WWW.TELECO.COM



**DATE:** February 14, 2024  
**TO:** Jack Morgan  
**FROM:** Bobby Reiter  
**RE:** Macon Middle School Athletic Building – Public Safety Radio System

\*\*\*\*\*

Dear Mr. Morgan,

Thank you for the opportunity to provide a revised proposal for a solution that covers the entire school facility, which includes the new Athletic Building. We’ve researched the requirements from the various AHJ’s (Authority Having Jurisdiction) and are very familiar with the requirements for (Macon County) Franklin, NC. We are experienced with the nuances during permitting, inspections and reviews. It’s very important to vet your BDA System Integrators and the following FCC website is a good start: <https://signalboosters.fcc.gov/signal-boosters/search-boosters?boosterid=&name=teleco+inc&city=&county=&state=&callsign=&latitude=&longitude=&distance=0&search=Search> Search by company name “TELECO Inc” and you will understand TELECO’s skill when making your decision. Time is money and we’ll save you both in the long run.

It is important to not only look at cost, but it is also important to look at past performance of the design and installation team. When you choose an integrator by price alone, you may end up with considerable change orders that will total more than the original bid, but more importantly you will lose time and money from *not getting your Certificate of Occupancy* as planned. TELECO has the knowledge and experience in designing and installing CODE COMPLIANT systems the first time without additional change orders.

TELECO works closely with the AHJ to understand what they are looking for and require in a system. The ERRCS is a life safety tool that must be designed, installed, tested, and maintained by a company you can trust to ensure you are getting what you contract for. TELECO has an industry leader at the head of its engineering team, a Professional Engineer to sign & seal prints as required by code, an FCC General Radio Operators License (GROL) holder for testing & design verification, and OEM certifications for design, installation & maintenance for our installation field engineers & technicians. We have local technicians to deploy at a moment’s notice in case of system troubles and located in Greenville for 40 years.

\*\*\* The following proposal for a **Public Safety 700/800MHZ (FirstNet Capable) Class A Radio Enhancement DAS System** to include **System Design, Active & Passive Equipment Supply, Installation & Commissioning of Active Equipment Services** for **Macon Middle School**, located at **1345 Wells Grove Rd., Franklin, NC 28734**. This solution for Public Safety Radio Signal provides coverage throughout this facility. Buildings possess their own unique design & signal propagation signatures based on many parameters; thus, each building is a prototype. Final true up may include any additional work required by the AHJ not anticipated during design and may change based on actual test results from the AHJ final inspection once installation is complete.

**Public Safety DAS – CODE DRIVEN**

The figure stated includes:

1. Pre- & post engineering.
2. Pre- & post bench-mark testing.
3. Mobilization of certified technicians to install a BDA fireman’s booster system approved by the local Fire Marshal using AHJ approved equipment in *existing* or provided path (to be provided by others).
4. Coordination between municipality & AHJ inspectors (Fire, GSA Comm Div., electrical, structural).
5. Coordination with engineers, (electricians, structural framing contractors, roofers, fire alarms) as well as **Macon County, NC School Administration** management personnel.







### Assumptions:

- BDA quantities and locations, pathway locations and topology, are not specified by the owner, subject to change without benefit of a provided RF design.
- Fire rated rooms and chases matching the buildings frame fire rating are customer provided.
- This is not a prevailing wage project.
- Bi-directional amplifier (BDA) is required to be no more than 250ft from the roof or 250 linear feet of cable length between the BDA and the rooftop antenna.
- Roof penetrations for Donor Lines are not included in this quotation.
- Rated room with adequate ventilation and HVAC not included in this proposal, provided by others.
- Path is existing or provided by others. Conduit with pull string is not included in this proposal, by others. An add alternate pricing can be provided.
- All proposed cable paths are accessible via drop ceiling tiles, crawl space or access panels. Access panels are to be provided and placed by others.
- Repair or replacement of wire/conduit/equipment found cut or damaged by a party other than TELECO will be executed only upon written orders, and will be charged extra, over and above the estimate.
- Horizontal fire wall penetrations are in place or permitted.
- Customer shall provide 1 dedicated 20-amp 120VAC direct wire & 1 house power quad receptacle with ¼"x2"x6" Ground bar connected to bonded building/earth ground within 8 feet of the active equipment locations.
- Installation of fire modules, connections to fire alarm control panel, and 6 alarm points integration to FACP by others.
- Permit fees and bonding are not included but if required can be billed at cost + time at true-up.
- A mechanical lift is required for installing cables in the gymnasiums and Library common area. Lift Rental is not included in this proposal.
- Step ladders in excess of 10' are not required.
- The facility has built-in ladders or stairs for accessing the roof.
- Service elevator service will be available to all levels above the ground floor.
- Delays beyond TELECO's control may result in additional costs.
- 1-year parts warranty included on all TELECO supplied materials.
- 90 days workmanship warranty included on all TELECO installed materials.

**Per IFC510.6 & NFPA 1221 11.3.9.2.3 all Public Safety Systems must be Monitored by the FACP, maintained operational at all times, and tested annually. TELECO offers a Service Level Agreement to keep you in compliance of the code.**

### Subject to Contractual Agreement

\_\_\_\_\_  
Jack Morgan – Macon County, NC

\_\_\_\_\_  
Bobby Reiter

\_\_\_\_\_  
Date

\_\_\_\_\_  
February 14, 2024

\_\_\_\_\_  
Date



# NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

## CAPITAL IMPROVEMENT PROJECT APPROVAL

### AMENDED #3

Is this the Final 3-1 Project Closeout?

No

College Southwestern Community College

Project Name Fire Rescue Training Center

NCCCS Project No.

2402

Campus

County

Macon

### I. TYPE OF PROJECT:

~~Red - Dr. Thomas~~  
Green - Luke Hyde  
Yellow - Courtney Mar

### II. REASON FOR AMENDMENT:

Please detail the reason for this amendment. If scope of work changes, include all pertinent information regarding the project (scope of work, square footage, etc.). Include any variances from the original project description. If budget change, describe the need for change (bids came in higher, identifying undetermined funds, increase due to increase scope of work, etc.).

Insert project and amendment description here.

This project is being Amended due to the revised cost estimates to complete the project.

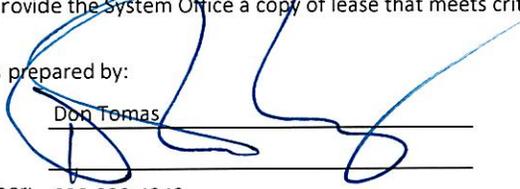
**Project to be constructed/renovated on college owned property**

**Project to be constructed/renovated on leased property**

Provide the System Office a copy of lease that meets criteria as addressed in CI Guide.

This form was prepared by:

Name: Don Thomas

Signature: 

Contact Number: 828-339-4242

Date: 3/6/2024

Signature: Lisa Kim Fisher

**III. ESTMATED COST OF PROJECT:**

**A. PRE-CONSTRUCTION COSTS**

- 1. Site Grading and Improvements (not in III B) ....
- 2. Demolition (not in III B) .....

**Subtotal "A"**

**B. CONSTRUCTION**

- 1. Design Fee .....
- 2. Construction.....
- 3. Construction Contingency .....
- 4. Other Contracts .....
- 5. Other Fees .....

**Subtotal "B"**

**C. Other Costs**

- 1. Initial Equipment.....
- 2. Work Performed by Owner .....

**Subtotal "C"**

**TOTAL ESTIMATED COST OF PROJECT (Sum of III A, B, C)**

Prior Budget	Amended	Current Budget
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
145,748.00	68,127.00	213,875.00
1,750,000.00	1,713,687.00	3,463,687.00
184,252.00	173,179.00	357,431.00
20,000.00	18,798.00	38,798.00
<b>2,100,000.00</b>	<b>1,973,791.00</b>	<b>4,073,791.00</b>
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>\$2,100,000.00</b>	<b>\$1,973,791.00</b>	<b>\$4,073,791.00</b>

**IV. SOURCES OF FUNDS IDENTIFIED FOR THIS PROJECT:**

**A. NON-STATE FUNDS**

- 1. County Appropriated
- 2. County Bonds
- 3. 0
- 4.
- 5.

**Subtotal "A"**

**B. STATE FUNDS (Handled locally by college - not reimbursed through System Office)**

- 1.
- 2.
- 3.

**Subtotal "B"**

**C. STATE FUNDS (Reimbursed by the System Office)**

- 1. Budget Code
- 2. Budget Code
- 3. Budget Code
- 4. Budget Code

**Subtotal "C"**

Total Sources of Funds Available (IV A, B, C)

**D. UNIDENTIFIED FUNDS**

- 1. Unidentified Funds (Do not include on the NCCCS 2-16)

**Subtotal "D"**

**Total Sources of Funds Including Unidentified**

Prior Funds	Changes	Current Funds
700,000.00	1,973,791.00	2,673,791.00
<b>700,000.00</b>	<b>1,973,791.00</b>	<b>2,673,791.00</b>
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1,400,000.00		1,400,000.00
<b>1,400,000.00</b>	<b>0.00</b>	<b>1,400,000.00</b>
<b>2,100,000.00</b>	<b>1,973,791.00</b>	<b>4,073,791.00</b>
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>\$2,100,000.00</b>	<b>\$1,973,791.00</b>	<b>\$4,073,791.00</b>

**V. CERTIFICATION BY THE COLLEGE BOARD OF TRUSTEES**

To the State Board of Community Colleges:

We, the Board of Trustees of **Southwestern Community College**  
do hereby certify:

1. That the information contained in this application is true and correct to the best of our knowledge and belief, and do hereby request approval from the State Board of Community Colleges for this application and for the utilization of \$1,400,000.00 State funds reflected on Page 3, which are appropriated and have been allocated for the use of our college. These funds, along with the non-state funds shown, will be used exclusively for facilities, equipment for those facilities, land, or other permanent improvements described herein and in accordance with the minutes and resolution of the Board of Trustees dated 3/6/2024.

As part of this certification, the Board of Trustees certify that any equipment purchased with the Connect NC Bond Funds must have a useful life of 10+ years.

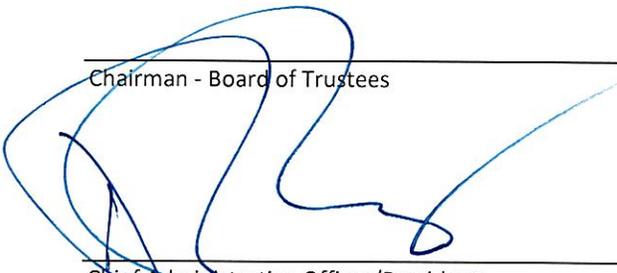
As part of this certification, the Board of Trustees acknowledge that furniture is not an allowable expense as part of a capital project funded by Connect NC Bond Funds, therefor will not be reimbursed.

2. That the described permanent improvements are necessary for meeting the educational needs of the area served and that this proposed project is in accordance with the rules and regulations adopted by the State Board of Community Colleges.

3. That a fee simple title held by the Board of Trustees to the property upon which the said facilities or improvements are to be made, or that a long-term lease, as described in the North Carolina Community College System Capital Improvement Guide, is held by the Board of Trustees.

4. That in formal sessions with a quorum present, the Board of Trustees authorized this application and further authorized the Chairman and the Chief Administrative Officer of this Board to execute all papers required by the rules and regulations of the State Board of Community Colleges.

\_\_\_\_\_  
Chairman - Board of Trustees

  
\_\_\_\_\_  
Chief Administrative Officer/President

**VI. CERTIFICATION AS TO AVAILABILITY OF LOCAL SUPPORT AND FUNDS**

Certification 1.

I certify that I have examined this application for the project no: 2402  
from Southwestern Community College and if shown, county funds in the  
amount of \$2,673,791 are available for the planning and construction of this project.

Signature [Handwritten Signature]  
Title COUNTY MANAGER  
Date 3.7.27

(The following certification must be completed for New Facility Projects Only)

Certification 2.

Based on an analysis of the colleges annual operating and utility costs, (as per the NCCCS 3-1,  
Section VIII, Page 5) it is estimated that the college will expend an additional \$69,991  
per year in support of this new construction. I certify that this document has been reviewed, and that  
the information stated herein will be shared with the proper county officials to seek an appropriate  
adjustment to the college's budget as the new facility is brought online.

Signature [Handwritten Signature]  
Title COUNTY MANAGER  
Date 3.7.27



**VII. CERTIFICATION OF ATTORNEY AS TO FEE SIMPLE TITLE TO THE PROPERTY**

(Note: Required only for construction on a new site or where federal funds are involved. Not  
required for long term lease.)

I, \_\_\_\_\_, duly licensed attorney of the State of North  
Carolina, do hereby certify that I have examined the public records of  
County, North Carolina, from January 1, 1925, to this date concerning title to the property upon which  
the improvements set out in the foregoing application are proposed to be made, and I find from said  
examination that a fee simple title free from all claims or encumbrances, is vested in  
\_\_\_\_\_ by deed recorded in (specify book & page)  
\_\_\_\_\_ in the Office of the Register of Deeds except as noted below: (Attach  
a copy of deed)

\_\_\_\_\_  
\_\_\_\_\_

This, the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
Signature

**VIII. CERTIFICATION OF LOCAL BUDGET SUPPORT  
ESTIMATED OPERATING/UTILITY ANNUAL COST  
FOR CAPITAL IMPROVEMENT PROJECTS**

Date: 3/6/2024 Project Name: Fire Rescue Training Center

College: Southwestern Community College Project Completion Date: \_\_\_\_\_

Contact Name: Don Tomas

Identification	Operation	Operation	Operation	Operation	Operation	Annual Cost
	FY	FY	FY	FY	FY	
Staffing (Housekeeping & Facility Operator)						
additional annual cost	\$36,000	\$36,720	\$37,454	\$38,203	\$38,968	\$37,469
Plant Maintenance						
additional annual cost	\$32,000	\$16,000	\$16,000	\$16,000	\$16,000	\$19,200
Other Operating Cost						
additional annual cost	\$0	\$0	\$0	\$0	\$0	\$0
Electric	\$2,400	\$2,448	\$2,497	\$2,547	\$2,598	\$2,498
Fuel (Gas, Oil)	\$2,500	\$2,550	\$2,601	\$2,653	\$2,706	\$2,602
Water	\$7,800	\$7,956	\$8,115	\$8,277	\$8,443	\$8,118
Telecommunications	\$100	\$102	\$104	\$106	\$108	\$104
Total Average Annual Cost (used in Section VI of the 3-1)						\$69,991

I certify that the county has reviewed this information as a part of the approval process.

  
 \_\_\_\_\_  
 County Manager/Finance Officer

**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
**CAPITAL IMPROVEMENT PROJECT APPROVAL**

AMENDED #1

Is this the Final 3-1 Project Closeout?

No

College Southwestern Community College

Project Name SCC Groves Center Expansions NCCCS Project No. 2660

Campus \_\_\_\_\_ County Macon

**I. TYPE OF PROJECT:**

**II. REASON FOR AMENDMENT:**

Please detail the reason for this amendment. If scope change, description must include all pertinent information regarding the project (scope of work, square footage, etc.). Include any variances from the original project description. If budget change, describe the need for change (bids came in higher, identifying undetermined funds, increase due to increase scope of work, etc.).

**Insert project and amendment description here.**

This project is being Amended due to the revised cost estimates to complete the project.

**Project to be constructed/renovated on college owned property**  
**Project to be constructed/renovated on leased property**

Provide the System Office a copy of lease that meets criteria as addressed in CI Guide.

This form was prepared by:

Name: Don Tomas

Signature: \_\_\_\_\_

Contact Number: 828-339-4242

Date: 3/6/2024

CPC Signature: Lisa Ke Fols

**III. ESTIMATED COST OF PROJECT:**

- A. PRE-CONSTRUCTION COSTS**
    - 1. Site Grading and Improvements (not in III B) ....
    - 2. Demolition (not in III B) .....
    - Subtotal "A"**
  - B. CONSTRUCTION**
    - 1. Design Fee .....
    - 2. Construction.....
    - 3. Construction Contingency .....
    - 4. Other Contracts .....
    - 5. Other Fees .....
    - Subtotal "B"**
  - C. Other Costs**
    - 1. Initial Equipment.....
    - 2. Work Performed by Owner .....
    - Subtotal "C"**
- TOTAL ESTIMATED COST OF PROJECT (Sum of III A, B, C)**

Prior Budget	Changes/ Amended	Current Budget
0.00	0.00	0.00
99,000.00	22,880.00	121,880.00
866,000.00	309,708.00	1,175,708.00
110,000.00	37,621.00	147,621.00
25,000.00	6,000.00	31,000.00
1,100,000.00	376,209.00	1,476,209.00
0.00	0.00	0.00
<b>\$1,100,000.00</b>	<b>\$376,209.00</b>	<b>\$1,476,209.00</b>

**IV. SOURCES OF FUNDS IDENTIFIED FOR THIS PROJECT:**

- A. NON-STATE FUNDS**
    - 1. County Appropriated
    - 2. County Bonds
    - 3. 0
    - 4.
    - 5.
    - Subtotal "A"**
  - B. STATE FUNDS (Handled locally by college - not reimbursed through System Office)**
    - 1.
    - 2.
    - 3.
    - Subtotal "B"**
  - C. STATE FUNDS (Reimbursed by the System Office)**
    - 1. Budget Code
    - 2. Budget Code
    - 3. Budget Code
    - 4. Budget Code
    - Subtotal "C"**

Total Sources of Funds Available (IV A, B, C)
  - D. UNIDENTIFIED FUNDS**
    - 1. Unidentified Funds (Do not include on the NCCCS 2-16)
    - Subtotal "D"**
- Total Sources of Funds Including Unidentified**

Prior Funds	Changes	Current Funds
	376,209.00	376,209.00
0.00	376,209.00	376,209.00
1,100,000.00		1,100,000.00
1,100,000.00	0.00	1,100,000.00
0.00	0.00	0.00
1,100,000.00	376,209.00	1,476,209.00
0.00	0.00	0.00
<b>\$1,100,000.00</b>	<b>\$376,209.00</b>	<b>\$1,476,209.00</b>

## V. CERTIFICATION BY THE COLLEGE BOARD OF TRUSTEES

To the State Board of Community Colleges:

We, the Board of Trustees of **Southwestern Community College**  
do hereby certify:

1. That the information contained in this application is true and correct to the best of our knowledge and belief, and do hereby request approval from the State Board of Community Colleges for this application and for the utilization of \$0.00 State funds reflected on Page 3, which are appropriated and have been allocated for the use of our college. These funds, along with the non-state funds shown, will be used exclusively for facilities, equipment for those facilities, land, or other permanent improvements described herein and in accordance with the minutes and resolution of the Board of Trustees dated 3/6/2024.

As part of this certification, the Board of Trustees certify that any equipment purchased with the Connect NC Bond Funds must have a useful life of 10+ years.

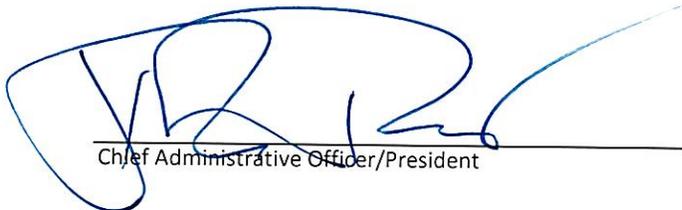
As part of this certification, the Board of Trustees acknowledge that furniture is not an allowable expense as part of a capital project funded by Connect NC Bond Funds, therefor will not be reimbursed.

2. That the described permanent improvements are necessary for meeting the educational needs of the area served and that this proposed project is in accordance with the rules and regulations adopted by the State Board of Community Colleges.

3. That a fee simple title held by the Board of Trustees to the property upon which the said facilities or improvements are to be made, or that a long-term lease, as described in the North Carolina Community College System Capital Improvement Guide, is held by the Board of Trustees.

4. That in formal sessions with a quorum present, the Board of Trustees authorized this application and further authorized the Chairman and the Chief Administrative Officer of this Board to execute all papers required by the rules and regulations of the State Board of Community Colleges.

\_\_\_\_\_  
Chairman - Board of Trustees

  
\_\_\_\_\_  
Chief Administrative Officer/President

**VI. CERTIFICATION AS TO AVAILABILITY OF LOCAL SUPPORT AND FUNDS**

Certification 1.

I certify that I have examined this application for the project no: 2660  
from Southwestern Community College and if shown, county funds in the  
amount of \$376,209 are available for the planning and construction of this project.

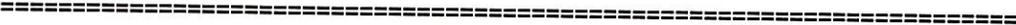
Signature [Handwritten Signature]  
Title 3.7.24 COUNTY MANAGER  
Date 3.7.24

(The following certification must be completed for New Facility Projects Only)

Certification 2.

Based on an analysis of the colleges annual operating and utility costs, (as per the NCCCS 3-1, Section VIII, Page 5) it is estimated that the college will expend an additional \$0 per year in support of this new construction. I certify that this document has been reviewed, and that the information stated herein will be shared with the proper county officials to seek an appropriate adjustment to the college's budget as the new facility is brought online.

Signature \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_



**VII. CERTIFICATION OF ATTORNEY AS TO FEE SIMPLE TITLE TO THE PROPERTY**

(Note: Required only for construction on a new site or where federal funds are involved. Not required for long term lease.)

I, \_\_\_\_\_, duly licensed attorney of the State of North Carolina, do hereby certify that I have examined the public records of \_\_\_\_\_ County, North Carolina, from January 1, 1925, to this date concerning title to the property upon which the improvements set out in the foregoing application are proposed to be made, and I find from said examination that a fee simple title free from all claims or encumbrances, is vested in \_\_\_\_\_ by deed recorded in (specify book & page) \_\_\_\_\_ in the Office of the Register of Deeds except as noted below: (Attach a copy of deed)

\_\_\_\_\_

This, the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
Signature

**VIII. CERTIFICATION OF LOCAL BUDGET SUPPORT  
ESTIMATED OPERATING/UTILITY ANNUAL COST  
FOR CAPITAL IMPROVEMENT PROJECTS**

Date: 3/6/2024 Project Name: SCC Groves Center Expansions  
 College: Southwestern Community College Project Completion Date: \_\_\_\_\_  
 Contact Name: Don Tomas

Identification	Operation	Operation	Operation	Operation	5th Year of Operation	Annual Cost
	FY	FY	FY	FY	FY	
<b>Staffing (Housekeeping &amp; Facility Operator)</b>						
additional annual cost	\$0	\$0	\$0	\$0	\$0	\$0
<b>Plant Maintenance</b>						
additional annual cost	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Operating Cost</b>						
additional annual cost	\$0	\$0	\$0	\$0	\$0	\$0
Electric	\$0	\$0	\$0	\$0	\$0	\$0
Fuel (Gas, Oil)	\$0	\$0	\$0	\$0	\$0	\$0
Water	\$0	\$0	\$0	\$0	\$0	\$0
Telecommunications	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Average Annual Cost (used in Section VI of the 3-1)</b>						\$0

I certify that the county has reviewed this information as a part of the approval process.



County Manager/Finance Officer

# MACON COUNTY BOARD OF COMMISSIONERS

## AGENDA ITEM

### CATEGORY – NEW BUSINESS

**MEETING DATE: MARCH 12, 2024**

11(A). Dr. Don Tomas, Southwestern Community College President will be requesting the Board of Commissioners consider approving 3-1 for this project. The total project cost is \$10,000,000 and the County commitment would be \$54,714.89 in average annual operating costs once construction is complete. A copy of the Capital Improvement Project forms are included in your packet.

11(B). Senior Services Administrative Officer Jennifer Hollifield will present the 2023 Volunteer numbers for Macon County Senior Services and is requesting approval of a resolution to recognize April 21-27 as Volunteer Week in Macon County. A copy of the proposed resolution is included in your packet as well as an invitation to the Volunteer Appreciation Celebration to be held on April 23, 2024, at the Crawford Senior Center.

11(C). Macon County Schools CTE Director Colleen Strickland will be at the meeting to discuss how we can partner to provide work-based learning opportunities for students enrolled in the public safety CTE programs at FHS. A copy of the MOU and the student confidentiality agreement are attached for your review. These documents have been reviewed by Mr. Ridenour.

11(D). Broadband Consultant Jeff Lee will provide an update on the Nantahala Broadband project and share information about the Completing Access to Broadband program. There are two possible action items: (1) Letter of Commitment for the program, and (2) approval of ARP grant project ordinance amendment. A copy of Mr. Lee's presentation and the project ordinance amendment are included in your packet.

11(E). Mr. Roland will be presenting a recommendation for the Construction Manager (CM) at Risk for the Franklin High School Project as reviewed and scored by the Macon County School Liaison Committee. Details will be provided at the meeting.

11(F). Attorney Ridenour has requested the Board consider an offer to purchase the property located at 38 Peeks Creek Road (Old Pine Grove School). An Offer to Purchase Agreement for the accessed value in the amount of \$102,910 has been received. If the commissioners accept the offer, then upon receipt of a 5% deposit in the amount of \$5,146, a notice of the proposed sale would need to be published in the paper, which would start the 10-day upset period under the provisions of NCGS § 160A-269. A copy of the Offer to Purchase Agreement is included in your packet.

11(G). Included in your packet is a copy of a proposed resolution prepared by Mr. Ridenour requesting a referendum on the November 5, 2024, election ballot regarding the one-quarter cent sales tax.

11(H). Solid Waste Director Chris Stahl provided the following information:

“The Solid Waste Department is in need of Geotechnical Engineering services for the hydrogeologic design and report; and, update to the environmental monitoring plan in the area of future Phase III, Cell II. These services are required as part of the permitting approval process by NCDEQ for the development of the next landfill Cell. As I have previously relayed to the Board, the current landfill is reaching capacity ahead of schedule due to the 25% growth in our waste stream over the past four years. The Board has also previously approved a project for vertical expansion of Phase II, and Phase III, Cell I, which is ongoing. Even with the additional space gained once the expansion is approved, we will still only have 3-4 years of life remaining. The hydro-geologic work proposed will allow us to begin the process of design and permitting of the new Cell in the FY 2024-25 Budget, thus allowing sufficient time to receive a Permit to Construct the new Cell before we reach capacity. The fee for these services is anticipated to be less than \$50,000.00.

I am requesting that the Board of Commissioners adopt the attached resolution and authorize the County Manager enter into a contract for these services”.

11(I). Included in your packet is a Request for Qualifications (RFQ). Mr. Stahl provided the following information:

“As previously relayed to the Board of Commissioners, the Macon County Solid Waste Department has begun the process of developing additional disposal capacity; namely Phase III, Cell II of the Macon County MSW Landfill; Permit #57-03. The Department is seeking approval from the Board for the selection process of obtaining consulting engineering services related to obtaining a Permit to Construct the new Cell from NCDEQ, Solid Waste Section. A draft RFQ is attached to this request for your review. The Scope of Work on page 2, section IV provides a general description of the services to be provided. In addition to obtaining a permit to construct, the scope also includes contract development and management; construction quality assurance (CQA), and Closure of landfill Phases I and II.

Some Board Members may remember that the Board had previously approved as similar process for services related to the Closure of Phases I and II. This project was terminated and replaced by a subsequent project to capture additional airspace in Phase II, via a vertical expansion; also approved by the Board. The intent of combining the new cell development with the Phase I & II closure is to minimize the costs of both projects. Essentially, thousands of yards of dirt need to be excavated from the Cell II area, while thousands of yards of dirt need to be placed on Phases I & II as final cover and vegetative layer. Combining the projects will result in only having to move the dirt once, and remove the need to stockpile excavated soils elsewhere on the facility property”.

11(J). Included in you packet is a copy of a draft permit provided by Mr. Stahl. He also provided the following information:

“The Macon County Solid Waste Ordinance (§ 50.03) requires that haulers of solid waste must be granted a Permit by the County. The County, however, has never issued a hauling permit because the only authorized “for hire” hauler was the

Franchisee. Further, the Exclusive Franchise Agreement details the requirements and guidelines for the Franchisee. During the last Franchise extension discussion and approval in 2021, an important change was made to the Franchise Agreement. To wit, the Franchise exclusivity is limited to subscription waste hauling services. Thus, on demand requests for containers, (EG. at a construction site, or cleanout) is open to anyone seeking to provide that service. Since this change, a dozen or more container hauling businesses have started locally or extended from neighboring counties. It is, therefore, my position that this portion of the Ordinance must be developed and instituted in Macon County as soon as possible.

Beyond the Ordinance requiring a permit, there are some very real problems that we have experienced with some of these businesses. For instance, attempted disposal of waste generated from outside of Macon County; lack of a tarp or cover, contributing to litter from collection vehicles; and lack of understanding of landfill requirements as to the separation and acceptance of different waste types. Additional problems may also exist unknown to the department, but which could have a significant impact on the customers utilizing these businesses. These include lack of insurance for wrecks or damage to property and lack of a business license in North Carolina.

With these things in mind, I have developed a Hauler/Collector Permitting process for consideration of the Board of Commissioners. The attached application, rules and requirements, and registration process provide an operational process to establishing and carrying out the permitting of haulers.

I have not included in these documents any recommendations regarding enforcement or penalties for violation of the Ordinance or this permitting program for a couple of reasons. First, I would like some feedback from the Board as to the scope of penalties they are willing to consider. Second, the need for the Attorney's review as to what enforcement powers are granted to the Department by the State.

While I feel strongly that penalties are vital for compliance, also understand that it is not the goal of this program to prohibit or limit any private companies from performing these services. The true goal; and reason this provision is in the Ordinance; is to protect citizens, inform haulers, and have a mechanism to address violators for the betterment of the County. Additionally, it would be a very useful tool in carrying out our ordinances, supporting our illegal dumping and disposal program, defending our Franchise Agreement, and in general taking our regulations from words and intentions to a functioning program of solid waste administration.

I am not seeking any action from the Board at this time beyond review and consideration of potential future actions that may be taken in this matter.

# NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

## CAPITAL IMPROVEMENT PROJECT APPROVAL

NEW PROJECT

College

Southwestern Community College

Project Name

Indoor Firing Range - Macon County Campus SCC

NCCCS Project No.

2840

Campus

2032 Southwestern CC - Macon Cty. Campus

County

Macon

### I. TYPE OF PROJECT:

New Facility

### II. DESCRIPTION OF PROJECT:

\*For description of a new facility project, please include scope of work, property description (facility location, lease, purchase), description of new structure (location, size (SF) and floors, materials, use of interior spaces), brief description of facility's systems (mechanical, electrical, plumbing, generators), overview of the facilities instructional programming, and any special construction requirements (permitting, abatement, demolition,

Insert project and amendment description here.

The new facility project will consist of an approximate 11,000 SF structure located on Southwestern Community College's Public Safety Training Center property located in Macon County North Carolina. The structure will be a single level indoor firing range consisting of 12 firing lanes, a closet, compressor/equipment room, weapons cleaning/repair room, staging area, two classrooms, and ammunition storage.

- Project to be constructed/renovated on college owned property
- Project to be constructed/renovated on leased property

Provide the System Office a copy of lease that meets criteria as addressed in Capital Improvement Manual.

This form was prepared by:

Name: Don Tomas

Signature:

Contact Number: 828-339-4242

Date: 3/6/2024

CPC Signature:

Lisa K Fisher

**III. ESTMATED COST OF PROJECT:**

**A. PRE-CONSTRUCTION COSTS**

- 1. Site Grading and Improvements (not in III B) ....
- 2. Demolition (not in III B) .....

**Subtotal "A"**

0.00

**B. CONSTRUCTION**

- 1. Design Fee .....
- 2. Construction.....
- 3. Construction Contingency .....
- 4. Other Contracts .....
- 5. Other Fees .....

800,000.00

7,990,000.00

1,000,000.00

210,000.00

**Subtotal "B"**

10,000,000.00

**C. Other Costs**

- 1. Initial Equipment.....
- 2. Work Performed by Owner .....

**Subtotal "C"**

0.00

**TOTAL ESTIMATED COST OF PROJECT (Sum of III A, B, C)**

**\$10,000,000.00**

**IV. SOURCES OF FUNDS IDENTIFIED FOR THIS PROJECT:**

**A. NON-STATE FUNDS**

- 1. County Appropriated
- 2. County Bonds
- 3. ▼
- 4. ▼
- 5. ▼

**Subtotal "A"**

0.00

**B. STATE FUNDS (Handled locally by college - not reimbursed through System Office)**

- 1. OSBM Administered 2024 SC ▼
- 2. ▼
- 3. ▼

10,000,000.00

**Subtotal "B"**

\*Must be used on same OSBM SCIF Project

10,000,000.00

**C. STATE FUNDS (Reimbursed by the System Office)**

- 1. Budget Code ▼
- 2. Budget Code ▼
- 3. Budget Code ▼
- 4. Budget Code ▼

**Subtotal "C"**

0.00

Total Sources of Funds Available (IV A, B, C)

10,000,000.00

**D. UNIDENTIFIED FUNDS**

- 1. Unidentified Funds (Do not include on the NCCCS 2-16)

**Subtotal "D"**

0.00

**Total Sources of Funds Including Unidentified**

**\$10,000,000.00**

**V. CERTIFICATION BY THE COLLEGE BOARD OF TRUSTEES**

To the State Board of Community Colleges:

We, the Board of Trustees of Southwestern Community College do hereby certify:

1. That the information contained in this application is true and correct to the best of our knowledge and belief, and do hereby request approval from the State Board of Community Colleges for this application and for the utilization of \$0.00 State funds reflected on Page 3, which are appropriated and have been allocated for the use of our college. These funds, along with the non-state funds shown, will be used exclusively for facilities, equipment for those facilities, land, or other permanent improvements described herein and in accordance with the minutes and resolution of the Board of Trustees dated 3/6/2024.

- As part of this certification, the Board of Trustees certify that any equipment purchased with the State Funds must have a useful life of 10+ years.
- As part of this certification, the Board of Trustees acknowledge that furniture is not an allowable expense as part of a capital project funded by State Funds, therefore will not be reimbursed.

2. That the described permanent improvements are necessary for meeting the educational needs of the area served and that this proposed project is in accordance with the rules and regulations adopted by the State Board of Community Colleges.

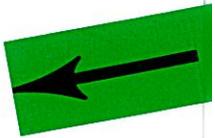
3. That a fee simple title held by the Board of Trustees to the property upon which the said facilities or improvements are to be made, or that a long-term lease, as described in the North Carolina Community College System Capital Improvement Guide, is held by the Board of Trustees.

4. That in formal sessions with a quorum present, the Board of Trustees authorized this application and further authorized the Chairman and the Chief Administrative Officer of this Board to execute all papers required by the rules and regulations of the State Board of Community Colleges.

\_\_\_\_\_  
Chairman - Board of Trustees



\_\_\_\_\_  
Chief Administrative Officer/President



**VI. CERTIFICATION AS TO AVAILABILITY OF LOCAL SUPPORT AND FUNDS**

Certification 1.

I certify that I have examined this application for the project no: 2840  
from Southwestern Community College and if shown, county funds in the  
amount of \$0.00 are available for the planning and construction of this project.

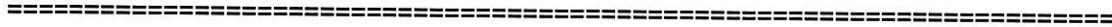
County Manager/Finance Officer Signature \_\_\_\_\_  
Print Name \_\_\_\_\_  
Date \_\_\_\_\_

**(The following certification must be completed for New Facility Projects Only)**

Certification 2.

Based on an analysis of the colleges annual operating and utility costs, (as per the NCCCS 3-1  
Section VIII) it is estimated that the college will expend an additional \$54,714.89  
per year in support of this new construction. I certify that this document has been reviewed, and that  
the information stated herein will be shared with the proper county officials to seek an appropriate  
adjustment to the college's budget as the new facility is brought online.

County Manager/Finance Officer Signature \_\_\_\_\_  
Print Name \_\_\_\_\_  
Date \_\_\_\_\_



**VII. CERTIFICATION OF ATTORNEY AS TO FEE SIMPLE TITLE TO THE PROPERTY**

(Note: Required only for construction on a new site or when federal funds are involved. Not  
required for long term lease.)

I, \_\_\_\_\_, duly licensed attorney of the State of North  
Carolina, do hereby certify that I have examined the public records of \_\_\_\_\_  
County, North Carolina, from January 1, 1925, to this date concerning title to the property upon which  
the improvements set out in the foregoing application are proposed to be made, and I find from said  
examination that a fee simple title free from all claims or encumbrances, is vested in  
\_\_\_\_\_ by deed recorded in (specify book & page) \_\_\_\_\_  
\_\_\_\_\_ in the Office of the Register of Deeds except as noted below: (Attach  
a copy of deed)

\_\_\_\_\_  
\_\_\_\_\_

This, the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
Signature

**VIII. CERTIFICATION OF LOCAL BUDGET SUPPORT  
ESTIMATED OPERATING/UTILITY ANNUAL COST  
FOR CAPITAL IMPROVEMENT PROJECTS**

Date: 3/6/2024 Project Name: Indoor Firing Range - Macon County Campus SCC

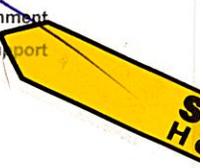
College: Southwestern Community College Project Completion Date: 6/30/2027

Additional Cost Identification	1st Year of Operation	2nd Year of Operation	3rd Year of Operation	4th Year of Operation	5th Year of Operation	Average Additional Annual Cost
	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	
<b>Staffing (Housekeeping &amp; Facility Operator)</b>						
additional annual cost	\$22,279	\$22,947	\$23,636	\$24,345	\$25,075	\$23,656
<b>Plant Maintenance</b>						
additional annual cost	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Operating Cost</b>						
additional annual cost						
Electric	\$20,000	\$20,600	\$21,218	\$21,855	\$22,510	\$21,237
Fuel (Gas, Oil)	\$0	\$0	\$0	\$0	\$0	\$0
Water	\$9,250	\$9,528	\$9,813	\$10,108	\$10,411	\$9,822
Telecommunications	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Average Annual Cost (will populate into Section VI of the 3-1)</b>						<b>\$54,715</b>

I certify that the county has reviewed this information as a part of the approval process.

\_\_\_\_\_  
County Manager/Finance Officer

3-1 Attachment  
Local Certification of Support



# Macon County



## **Resolution in Recognition of Macon County Crawford Senior Center Volunteers**

WHEREAS, Macon County is a community rich in volunteers that dedicate their valuable time and resources to the Dorothy R. and John L. Crawford Senior Center, making significant and positive outcomes, great and small; and

WHEREAS, volunteers have donated 5,004 hours at the Crawford Senior Center during calendar year 2023; and

WHEREAS, the spirit of volunteerism provides even more evidence that Macon County's greatest resource is its people; and

WHEREAS, volunteering one's time has been a significant part of our County heritage; and it is critical that we continue such a tradition to preserve and improve the quality of life for our citizens of our community; and

WHEREAS, experience teaches us that government alone cannot meet all the needs of our county; and

WHEREAS, we continue to rely on the efforts of volunteers to enrich our community.

NOW, THEREFORE, be it resolved that the Macon County Board of County Commissioners do, hereby thank and honor the volunteers at the Crawford Senior Center by proclaiming April 21-27, 2024 as Macon County Volunteer Week.

Adopted at the March 12, 2024, Regular Meeting of the Macon County Board of Commissioners.

\_\_\_\_\_  
Gary Shields, Chairman  
Macon County Board of  
Commissioners

Attest:

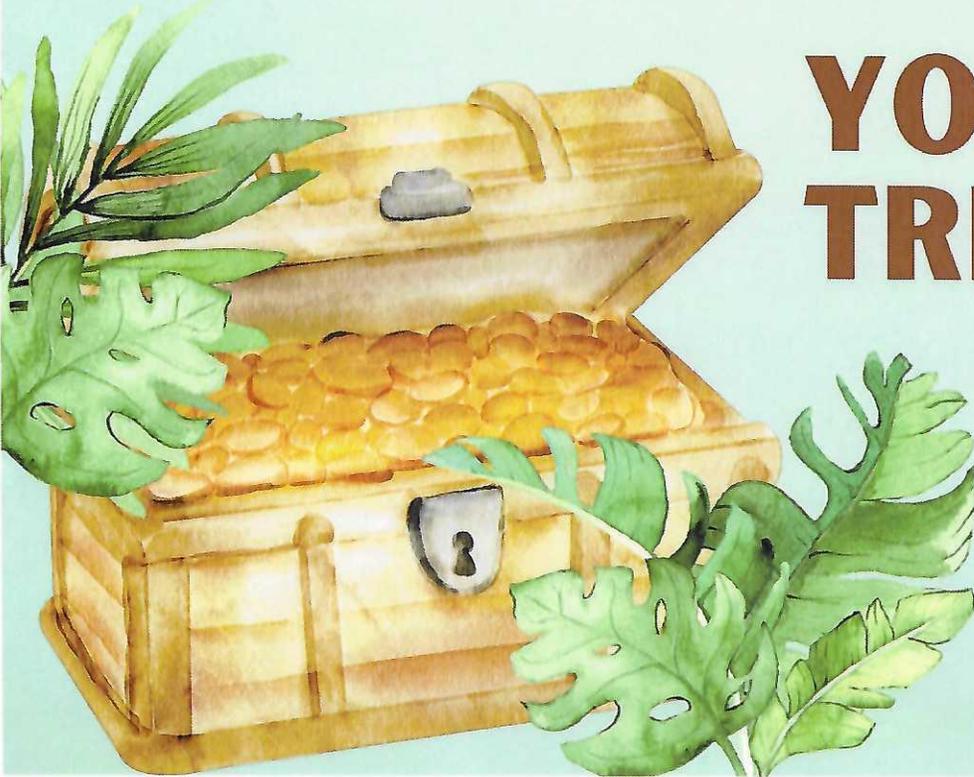
\_\_\_\_\_  
Derek Roland, Macon County  
Manager and Clerk to the Board



**YOU ARE  
INVITED**

**APRIL 23, 2024  
4:00-6:00 PM**

**YOU AND A GUEST ARE INVITED TO A  
VOLUNTEER APPRECIATION CELEBRATION AT  
THE CRAWFORD SENIOR CENTER**



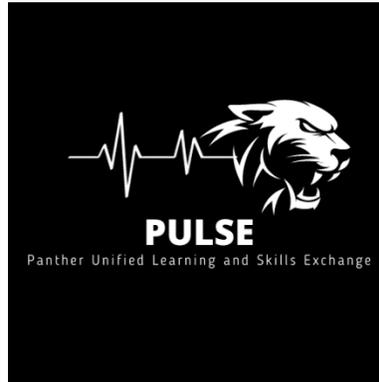
**YOU'RE A  
TREASURE**

**KINDLY RSVP TO  
828-349-2058  
EXT. 0 BEFORE  
5PM FRIDAY,  
APRIL 5TH**



## CAREER AND TECHNICAL EDUCATION Macon County Schools, Franklin, North Carolina

### PULSE: WORK-BASED LEARNING PROGRAM OVERVIEW



#### **Introduction:**

The **PULSE** (Panther Unified Learning and Skills Exchange) stands as a progressive and transformative work-based learning partnership between Macon County Schools (MCS) and the County of Macon (the County) in North Carolina. This collaborative initiative aims to provide high school students with enriching and practical experiences that bridge the gap between academic learning and real-world application.

**Program Objectives:** **PULSE** seeks to achieve the following objectives:

1. Career Readiness: Equip students with the skills, knowledge, and confidence necessary for successful entry into the workforce.
2. Community Engagement: Foster a sense of civic responsibility and community engagement by exposing students to the diverse functions of local government.
3. Contribute to the development of a skilled and knowledgeable local workforce by providing hands-on learning opportunities.

#### **Key Components:**

##### 1. Departmental Engagement:

**PULSE** encompasses various County departments, offering students exposure to a wide array of professional environments. Departments include, but are not limited to, Administration, Emergency Management Services, Macon Sheriff's Office, Public Works, Health and Human Services, and more.

##### 2. Student Selection and Placement:

MCS selects eligible high school students who express an interest in specific career pathways. These students are then placed within County departments, where they engage in meaningful work experiences under the guidance of qualified mentors.

**OUR MISSION IS TO HELP ALL MACON COUNTY STUDENTS PURSUE A CAREER PATHWAY THAT WILL LEAD TO LIFE-SUSTAINING WAGES IN A CAREER THEY ENJOY.**



## CAREER AND TECHNICAL EDUCATION Macon County Schools, Franklin, North Carolina

### 3. Structured Learning Activities:

The program incorporates job shadowing, internships, and interactive projects to ensure students gain practical insights into the day-to-day operations of each department. These activities are designed to enhance students' understanding of their chosen fields.

### 4. Supervision and Mentorship:

The County assigns dedicated staff members to supervise and mentor participating students. This personalized guidance supports students in navigating the workplace, understanding job responsibilities, and developing essential professional skills.

### 5. Evaluation and Continuous Improvement:

**PULSE** is committed to ongoing evaluation and feedback from both students and program stakeholders. This iterative process allows for continuous improvement and ensures the program remains responsive to the evolving needs of students and the community.

### **Program Impact:**

**PULSE** aims to make a lasting impact by nurturing a pipeline of skilled and motivated individuals ready to contribute to the workforce. By fostering a strong connection between education and practical application, the program seeks to empower students, strengthen the local community, and contribute to the economic development.

### **Conclusion:**

The **PULSE** work-based learning partnership represents a collaborative effort between Macon County Schools and Macon County Government to enhance the educational experience for high school students. Through hands-on experiences, mentorship, and community engagement, **PULSE** is shaping the next generation of skilled professionals and community leaders. Together, MCS and the County are committed to building a brighter future for Macon County through education, collaboration, and the transformative **PULSE** program.

**OUR MISSION IS TO HELP ALL MACON COUNTY STUDENTS PURSUE A CAREER PATHWAY THAT WILL LEAD TO LIFE-SUSTAINING WAGES IN A CAREER THEY ENJOY.**



CAREER AND TECHNICAL EDUCATION  
Macon County Schools, Franklin, North Carolina

**MEMORANDUM OF UNDERSTANDING  
BETWEEN MACON COUNTY SCHOOLS AND THE COUNTY OF MACON  
FOR WORK-BASED LEARNING EXPERIENCES FOR HIGH SCHOOL STUDENTS  
PULSE (Panther Unified Learning and Skills Exchange)**

This Memorandum of Understanding (MOU) is entered into on \_\_\_\_\_, by and between Macon County Schools, hereinafter referred to as "MCS," and County of Macon, hereinafter referred to as the "County."

**BACKGROUND:**

Macon County Schools is committed to providing high school students with practical and meaningful work-based learning experiences to enhance their education and career readiness. The County recognizes the importance of supporting educational initiatives that prepare students for the workforce.

**PURPOSE:**

The purpose of this MOU is to establish a partnership between MCS and the County to facilitate work-based learning experiences for high school students within various County Departments.

**TERMS AND CONDITIONS:**

**1. PARTICIPATING DEPARTMENTS:**

The County agrees to facilitate work-based learning opportunities in the following departments: Administration, Public Works, Health and Human Services, Emergency Medical Services, and Macon County Sheriff's Office. The parties may agree to implement the PULSE program in different or additional County departments, pursuant to the terms of this MOU.

**2. COORDINATION AND LIAISON:**

The County and MCS will designate individuals responsible for coordinating and communicating between the two entities to ensure effective communication and collaboration.

**3. STUDENT SELECTION:**

MCS will be responsible for selecting eligible high school students to participate in work-based learning experiences. Students' placements will be coordinated with the respective departments within the County.

**4. WORK-BASED LEARNING EXPERIENCES:**

The County agrees to provide meaningful work experiences for high school students, ensuring exposure to various aspects of the department's operations. The experiences may include job shadowing, internships, and other relevant activities.

**5. SUPERVISION AND MENTORSHIP:**

The County will assign qualified staff members to supervise and mentor participating students, providing guidance and support throughout their work-based learning experiences.

**OUR MISSION IS TO HELP ALL MACON COUNTY STUDENTS PURSUE A CAREER PATHWAY THAT WILL LEAD TO LIFE-SUSTAINING WAGES IN A CAREER THEY ENJOY.**



CAREER AND TECHNICAL EDUCATION  
Macon County Schools, Franklin, North Carolina

**6. DURATION AND SCHEDULE:**

The work-based learning experiences will take place during mutually agreed-upon dates and hours, aligning with the academic calendar and the operational needs of the County.

**7. EVALUATION AND FEEDBACK:**

Both parties agree to periodically evaluate the success of the program and provide constructive feedback for continuous improvement.

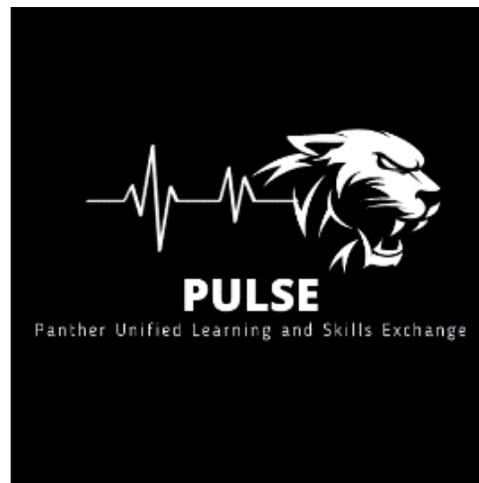
**8. CONFIDENTIALITY:**

The County and MCS will ensure the confidentiality of any sensitive information shared during the work-based learning experiences.

**CONTACT INFORMATION:**

For Macon County Schools:  
Colleen Strickland  
Career and Technical Education Director  
828-524-4414  
colleen.strickland@macon.k12.nc.us

For the County:  
Derek Roland  
Macon County Manager  
828-329-2022  
droland@maconnc.org



**EFFECTIVE DATE:**

This MOU shall become effective upon the date of the last signature below and shall remain in effect unless terminated by mutual agreement.

**SIGNATURES:**

\_\_\_\_\_  
Colleen Strickland[Date]  
CTE Director, Macon County Schools

\_\_\_\_\_  
Derek Roland [Date]  
Macon County Manager

OUR MISSION IS TO HELP ALL MACON COUNTY STUDENTS PURSUE A CAREER PATHWAY THAT WILL LEAD TO LIFE-SUSTAINING WAGES IN A CAREER THEY ENJOY.



CAREER AND TECHNICAL EDUCATION  
Macon County Schools, Franklin, North Carolina

**Macon County Schools and Macon County NC Government  
Career and Technical Education Confidentiality Agreement/PULSE  
(Panther Unified Learning and Skills Exchange)**

As a student of Career and Technical Education (CTE) at Franklin High School in Macon County, you may have access to confidential information related to administration, teachers, staff, fellow students and members of the community. The purpose of this agreement is to outline your responsibilities and obligations regarding the handling of confidential medical information, ensuring compliance with federal and state laws, regulations, and HIPAA.

Confidentiality Agreement:

I, \_\_\_\_\_,

Hereby acknowledge that I am a student of the Macon County Schools Career and Technical Education (CTE) program and understand the significance of maintaining the confidentiality of medical information.

I agree to the following terms:

1. I will only use confidential information as necessary to perform my duties as a student.
2. I will **not** divulge, copy, or release any administrator, teacher, staff, fellow student's or community member's confidential information to anyone other than the school nurse or emergency personnel upon their arrival.
3. I will safeguard all confidential information and will **not** misuse or be careless with it. School administration, teachers, and staff reserve the right to remove me from participating in any future clinical events if misuse occurs.
4. I will report any individual suspected of compromising the confidentiality of information.
5. I understand that good faith reports will be kept confidential, but legal or disciplinary action may require me to be interviewed or testify in case of a violation.
6. I accept full responsibility for this agreement and acknowledge that a breach of confidentiality may result in legal and civil actions, imprisonment, fines, or both if violated.

I certify that I have read and understand the above Confidentiality Statement printed and do hereby agree to be bound by it.

Student Information:

Print Name/Student: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Parent/Guardian Consent:

Print Name/Parent: \_\_\_\_\_

Signature of Parent: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**OUR MISSION IS TO HELP ALL MACON COUNTY STUDENTS PURSUE A CAREER PATHWAY THAT WILL LEAD TO LIFE-SUSTAINING WAGES IN A CAREER THEY ENJOY.**



# **Macon County Board of Commissioners**

## **Broadband Update & CAB Match Commitment**

**Jeff Lee, March 12, 2024**

---



# Macon County Request for Proposals

## Fiber Optic Deployment and Network Operator Nantahala Township

### Requested County Facilities to be Connected

#### Map Legend

▲ Nantahala County Facilities

— Proposed Phase 1 Fiber v2



# Nantahala Project Update

---



- BalsamWest Fiber
  - Fiber Construction underway - strand 52%, fiber 5%
  - Revised target completion of June 1st - permitting/weather delays
- Nantahala School Easement
  - BalsamWest requested easement on school property
  - Proposal was presented and granted by MCS Board on 2/19
  - Agreement has been executed between County and BalsamWest

# Nantahala Project Update

---



- Public WiFi Equipment Installation
  - \$50K grant applied for and received from Southwestern Commission
  - Network and electrical contractors selected
  - Electrical and network installs complete at 4 facilities
  - Library install pending interior completion and coordination with Fontana IT
  - Final configuration, test, and activation once fiber connections complete

# Macon Broadband Grant Update

---



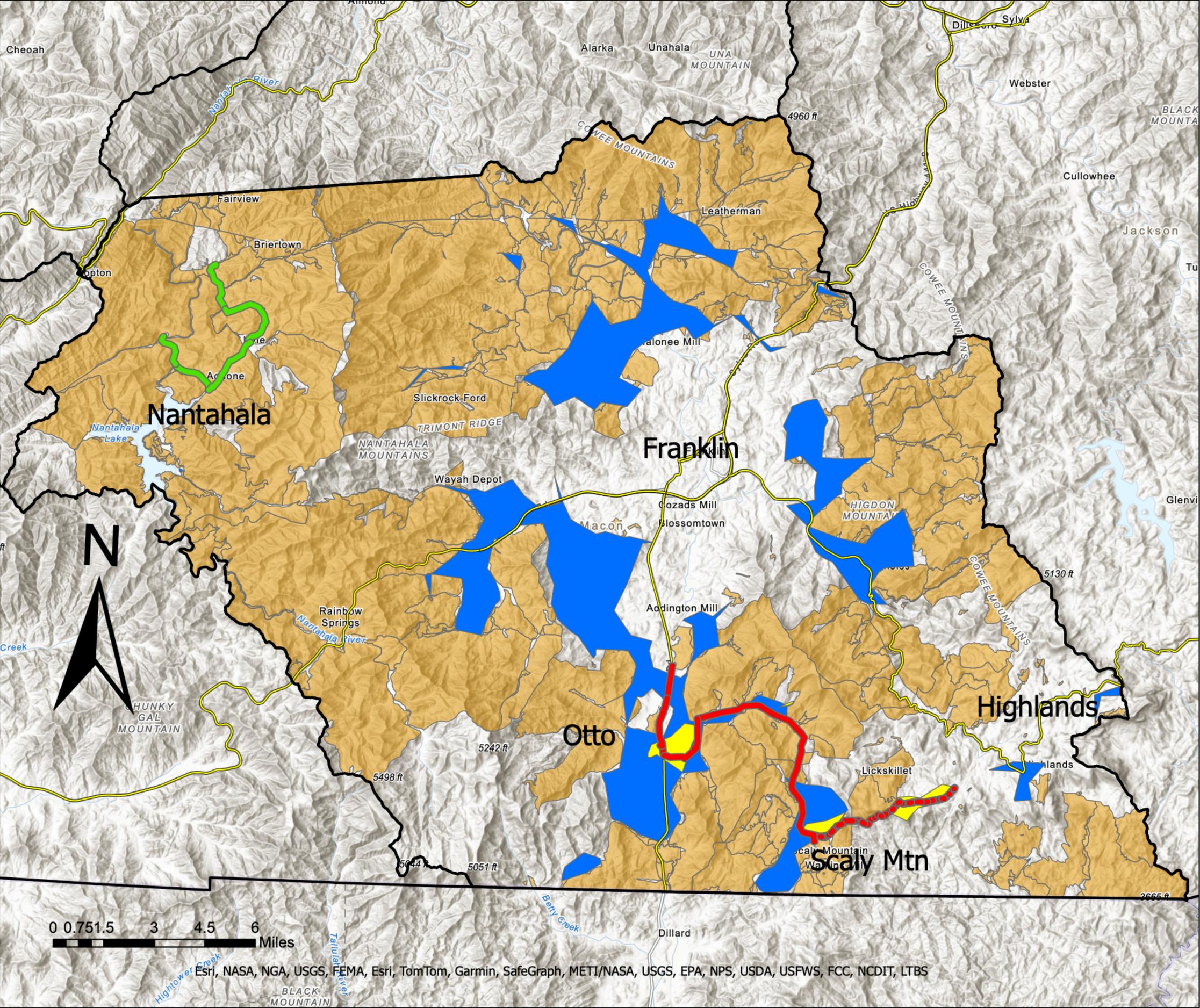
- Frontier GREAT Grant
  - Engineering complete, permitting in progress
  - Wire center (headend) construction in progress (2 facilities)
  - Material orders arriving and staging
  - Fiber subcontractor has not yet been finalized
- BalsamWest GREAT Grant
  - Engineering development and permitting in progress
- Charter RDOF Subsidy
  - No updates from Charter on when they will enter Macon County

# Macon County Broadband Grant Impact

May 6, 2024

## Legend

- South Macon Fiber (MC)
- Nantahala Fiber (MC)
- Frontier GREAT Grant
- BalsamWest GREAT Grant
- FCC RDOF904 Charter Award
- US Highways
- Macon County Outline



# CAB Grant Program

---



- Program kickoff by NCDIT in January 2024
- County collaborates with NCDIT to identify project area and scope
- Project is posted on NCDIT website as an RFP
- Qualified providers respond and compete for project
- County reviews responses with NCDIT and selects provider
- Max of \$8M grant per county per year (75% of total project cost)
- Provider match requirement of 15% of total project cost
- County match requirement of 10% of total project cost

# Macon CAB Eligibility

---



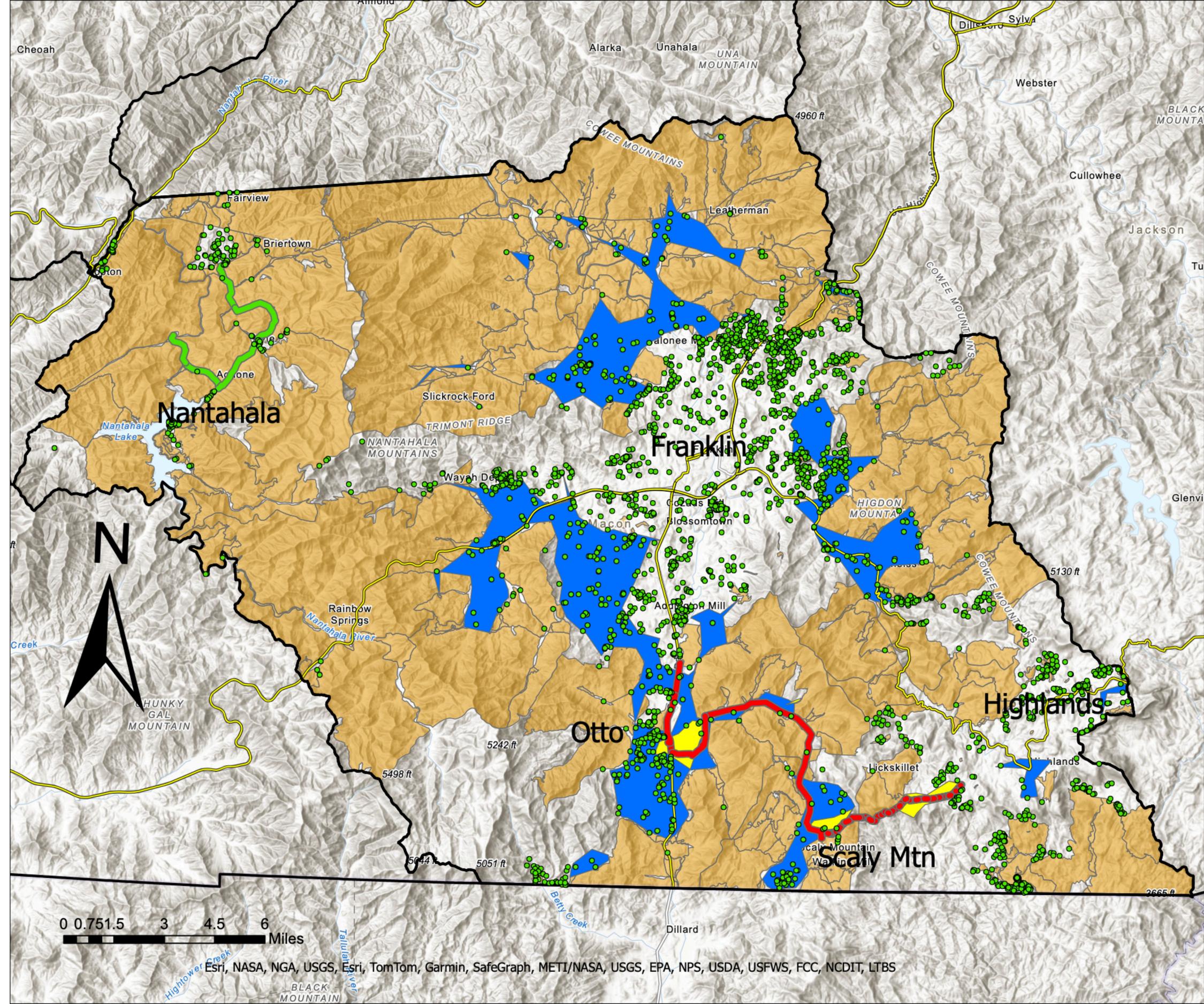
- County must review eligible locations established by NCDIT
- Select priority areas or groupings
- Work with NCDIT to develop project RFP
- 2600 total eligible locations in Macon
- Anticipate project scope proposal of 1000-1200 locations
- A maximum CAB project of \$10.67M may serve up to 2120 locations

# Macon County Broadband Grants and CAB Eligible

May 6, 2024

## Legend

- CAB Eligible Unserved
- South Macon Fiber (MC)
- Nantahala Fiber (MC)
- Frontier GREAT Grant
- BalsamWest GREAT Grant
- FCC RDOF904 Charter Award
- US Highways
- Macon County Outline



Esri, NASA, NGA, USGS, Esri, TomTom, Garmin, SafeGraph, METI/NASA, USGS, EPA, NPS, USDA, USFWS, FCC, NCDIT, LTBS



# CAB Match Funds Commitment

---



- Projecting median CAB project size of \$6M
  - Based on 1200 locations @ \$5K per pass
  - Actual project could be smaller or larger based on final cost estimates
- County must provide formal match funds commitment to NCDIT
  - Gating item for County to participate in CAB program which has already started
  - Allows committee to begin working with NCDIT to develop project
- Request BOC to approve match commitment of \$1.067M
  - Allows County to take advantage of full \$8M grant if awarded
  - Actual match amount will be 10% of final grant award amount
  - Commitment can be less - \$800K commitment supports an \$8M project and \$6M grant
  - Funds only utilized if grant awarded and final grant agreement executed

# Thank You

**Grant Project Ordinance Amendment for Macon County  
American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds**

**BE IT ORDAINED** by the Board of County Commissioners of Macon County, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby amended:

**Section 1:** This ordinance is to establish a budget for projects to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF). Macon County’s total allocation is \$6,964,996.

**Section 2:** The following amounts are appropriated for the projects and authorized for expenditure:

<b>Project Description</b>	<b>Expenditure Category (EC)</b>	<b>Amount</b>
Transfer to General Fund for Premium Pay	4.1	\$ 3,326,498
Transfer to Housing Fund for Premium Pay	4.1	\$ 48,056
Transfer to Solid Waste Fund for Premium Pay	4.1	\$ 318,029
Transfer to General Fund for GREAT Grant Match	6	\$ 100,000
Transfer to General Fund for CAB Grant Match	6	\$ 396,425
Transfer to General Fund for Crime Prevention (114311) salaries/fringes	6.1	\$ 2,501,217
Transfer to Housing Fund for Housing Director (514009) salaries/fringes	6.1	\$ 37,270
Transfer to Solid Waste Fund for Solid Waste Admin. (604712) salaries/fringes	6.1	\$ 237,501
<b>TOTAL</b>		<b>\$ 6,964,996</b>

**Section 3:** The following revenues are anticipated to be available to complete the projects:

<b>ARP/CSLFRF Funds</b>	<u>\$ 6,964,996</u>
<b>Total:</b>	<b>\$ 6,964,996</b>

**Section 4:** The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.

**Section 5:** Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and the Clerk to the Board.

**Section 6:** This grant project ordinance is effective as of March 3, 2021, and expires on December 31, 2026, or when all the ARP/CSLFRF funds have been obligated and expended by Macon County, whichever occurs sooner.

Adopted this 12<sup>th</sup> day of March 2024.

---

Gary Shields, Chairman  
Board of County Commissioners

OFFER TO PURCHASE AGREEMENT

THIS OFFER TO PURCHASE AGREEMENT is made and entered into by and between **Roger Soderstrom Sr & Roger Soderstrom Sr** hereinafter referred to as “Buyer”, and THE COUNTY OF MACON, “Seller.”

WITNESSETH:

WHEREAS, Buyer is interested in purchasing that **1.26** +/- acre tract of real property with a physical address of **38 Peeks Creek Rd Franklin NC 28734** bearing PIN# **7522092290** and more particularly described in Book **H-42**, Page **1836** of the Macon County Registry; and

WHEREAS, Buyer has offered to purchase the above described property for **\$102,910.00** which the County Commissioners have resolved is a fair and acceptable price; and

WHEREAS, Buyer is aware that Seller is required to comply with the Upset Bid Process of the Sale of Public Lands pursuant to NCGS 160A-269.

NOW THEREFORE, the acceptable Terms of the Purchase are as follows:

- The Purchase Price shall be **\$102,910.00** subject to a higher bid being received by the County during the Upset Bid process.
- Buyer is required to deposit the sum of 5% of the bid (**\$5,146** ) in certified funds with the Macon County Finance Office, c/o Ms. Lori Carpenter, 5 W. Main St. Franklin, NC 28734 with the acceptance of this Offer by the Seller.
- The County shall comply with the Upset Bid Procedure of NCGS 160A-269. Any upset bids received by the County within the 10 days set forth in the Notice of Proposed Sale in the local newspaper shall be required to raise the bid by a minimum of 10% for the first one thousand dollars and 5% of the remainder.
- Closing shall take place within 30 days after the Completion of the Upset Bid Process as set forth in NCGS 160A-269.

- The property shall be conveyed by Special Warranty Deed.
- Nothing in this agreement requires the County to sell the property at issue for any price. The County may reject any and all offers at any time pursuant to NCGS 160A-269.

- The contact information for the Buyer is:

Roger Soderstrom Sr

Email: [rsoderstrom@stirlingire.com](mailto:rsoderstrom@stirlingire.com)

Phone: 407-617-3336

Roger Soderstrom Jr

Email: [roger@stirlingint.com](mailto:roger@stirlingint.com)

Phone: 407-617-2830

The contact information for the Seller for questions about the sale is:

MACON COUNTY

Attn. Macon County Attorney, Eric Ridenour

(828)586-3131

[eric@sylvalawyers.com](mailto:eric@sylvalawyers.com)

The contact information for the Seller for questions about the deposit of bid bond is:

MACON COUNTY

Attn. Finance Director, Lori Carpenter

(828) 349-2027

[lhall@maconnc.org](mailto:lhall@maconnc.org)

IN WITNESS WHEREOF, the parties have set their hands and seal on this the day and year last signed below.

**SELLER:**  
MACON COUNTY

\_\_\_\_\_  
Gary Shields, Chairman

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_  
Derek Roland, Clerk to the Board

\_\_\_\_\_  
Date

**BUYERS:**

*Roger W Soderstrom Sr* dotloop verified  
03/06/24 11:51 AM  
EST  
XX9R-K1YE-DLAD-7T7J

\_\_\_\_\_  
Roger Soderstrom Sr

*Roger Soderstrom* dotloop verified  
03/06/24 11:57 AM EST  
XTXY-6B6V-LW8D-KDLR

\_\_\_\_\_  
Roger Soderstrom Jr

Date 03/06/2024

STATE OF NORTH CAROLINA  
COUNTY OF MACON

**RESOLUTION CALLING A SPECIAL ADVISORY REFERENDUM FOR THE LEVY  
OF A ONE-QUARTER CENT COUNTY SALES AND USE TAX**

**WHEREAS**, the North Carolina General Assembly has enacted the “One-Quarter Cent County Sales and Use Tax Act” Article 46 of Chapter 105 of the North Carolina General Statutes (Session Law 2007-323), which authorizes counties to levy a local sales and use tax; and

**WHEREAS**, in order to levy the local sales and use tax, Macon County must conduct a special advisory referendum on the question of whether to levy a local sales and use tax and the election shall be held in accordance with the provisions of North Carolina General Statutes §163-287; and

**WHEREAS**, the Macon County was recently awarded a \$62 million dollar grant to construct a new Franklin High School and make improvements to the Highlands School; and

**WHEREAS**, it is expected that the above capital improvements to Macon County schools will cost in excess of \$130 million.

**WHEREAS**, it is therefore the desire of the Board of Commissioners of Macon County to offer the possibility of such additional sales tax to the voters of Macon County in an advisory referendum pursuant to North Carolina General Statute § 105-537.

**NOW THEREFORE, BE IT RESOLVED**, by the Macon County Board of Commissioners that:

1. The Macon County Board of Commissioners hereby state its intent to use the revenues from the Article 46 one-quarter cent County sales and use tax, if approved by the voters of Macon County, for capital projects of the Macon County School System.
2. A referendum is hereby called during the normal time the polls are open for the election to be held on Tuesday, November 5, 2024, at which there shall be submitted to the qualified voters of Macon County the question stated below.

3. The form of the question to appear on the ballot and in the instruction to voters for said referendum shall be as follows:

FOR       AGAINST

Local sales and use tax at the rate of one-quarter percent (0.25%) in addition to all other State and local sales and use taxes.

4. The referendum shall be held in accordance with the procedures of North Carolina General Statutes § 163-287. The Macon County Board of Elections is hereby directed to conduct said referendum and to take all necessary steps to that end in accordance with the Act.
5. The Board of Elections shall publish legal notice of the special advisory referendum in accordance with the North Carolina General Statutes § 163-287(b) no less than 45 days prior to the election.
6. This Resolution will take effect immediately upon passage.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be delivered by the Clerk to the Board of Commissioners to the Director of the Macon County Board of Elections.

**ADOPTED** at the March 12, 2024, Regular Meeting of the Macon County Board of Commissioners.

---

Mr. Gary Shields, Chairman, Macon County Board  
of County Commissioners

ATTEST:

---

Derek Roland, Macon County Manager  
and Clerk to the Board

(Official Seal)

**RESOLUTION EXEMPTING GEOTECHNICAL ENGINEERING SERVICES FOR  
MACON COUNTY SOLIDWASTE LANDFILL CELL DEVELOPMENT IN  
MACON COUNTY, NORTH CAROLINA, FROM THE PROVISIONS OF ARTICLE 3D OF  
CHAPTER 143 OF THE NORTH CAROLINA GENERAL STATUTES**

**WHEREAS**, Article 3D of Chapter 143 of the North Carolina General Statutes establishes a general public policy regarding procurement of engineering services; and

**WHEREAS**, North Carolina General Statutes Section 143-64.32 provides:

"Units of local government or the North Carolina Department of Transportation may in writing exempt particular projects from the provisions of this Article in the case of proposed projects where an estimated professional fee is in an amount less than fifty thousand dollars (\$50,000)"; and

**WHEREAS**, Macon County is now in need of geotechnical engineering services as detailed in the attached proposals from Bunnell-Lammons Engineering in Macon County, North Carolina; and

**WHEREAS**, the estimated professional engineering fees for the required scope of work related to development of future landfill capacity in Macon County, North Carolina is in an amount less than fifty thousand (\$50,000) dollars.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF MACON** that the proposed engineering services for the development of Phase III, Cell II, of the MSW Landfill in Macon County, North Carolina, is hereby exempted in writing from the provisions of Article 3D of Chapter 143 of North Carolina General Statutes pursuant to the provisions of N.C. Gen. Stat. §143-64.32.

Adopted this 12<sup>th</sup> day of March 2024.

\_\_\_\_\_  
Gary Shields, Chairman  
Macon County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Derek Roland, County Manager and  
Clerk to the Board

(COUNTY SEAL)



**BUNNELL  
LAMMONS  
ENGINEERING**

March 4, 2024

Macon County Solid Waste Management Department  
109 Sierra Drive  
Franklin, NC 28734

Attention: Mr. M. Chris Stahl  
Director

Subject: **Contract for a Design Hydrogeologic Investigation & Report (DHR)  
Phase 3 Cell 2 Expansion**  
Macon County Landfill  
Franklin, North Carolina  
Permit No. 5703-MSWLF-1992  
BLE Contract No. J24-1101-27

Dear Mr. Stahl:

Bunnell-Lammons Engineering, Inc. (BLE) is pleased to submit this contract to Macon County to provide hydrogeological and geotechnical services as part of the application for the Permit to Construct the proposed Phase 3 Cell 2 waste unit at the Macon County Municipal Solid Waste Landfill. This contract addresses relevant siting requirements for a municipal solid waste landfill as set forth by the North Carolina Division of Waste Management (NCDWM) for a Design Hydrogeologic Report (DHR).

Included herein is a brief description of the project information, a general description of our contract scope of services with related fee estimate, and authorization information.

### **PROJECT INFORMATION**

The project information below was obtained during a planning meeting with Macon County and McGill Associates (McGill) on February 28, 2024. Additional information was obtained from McGill via email, from a teleconference with the NC Solid Waste Section (SWS), from BLE's project records, and from documents downloaded from the NCDWM portal.

Macon County owns and operates a recycling center and solid waste disposal facility at 1448 Lakeside Drive in Franklin, North Carolina. The facility includes a Subtitle D municipal solid waste (MSW) landfill, convenience center, waste treatment and processing facility, material recycling facility, and an environmental education center.

The MSW facility includes two (2) inactive waste units [Phase 1 (6.6 acres) and Phase 2 (14.2 acres)] and one (1) active waste unit Phase 3 (22 acres). Phase 3 Cell 1 has been constructed and is currently receiving waste. Macon County plans to expand Phase 3 by constructing the Phase 3 Cell 2 waste unit. The Phase 3 Cell 2 unit is planned to be approximately 7 acres will be west of and contiguous to Phase 3 Cell 1. A contract for environmental monitoring plan services will be issued under separate cover.



Previous investigations that included the Phase 3 Cell 2 area include:

- *Site Suitability Study for Macon County Landfill, Franklin North Carolina*, dated 1990, prepared by Westinghouse Environmental and Geotechnical Services, Inc. (Project No. 1351-89-369)
- *Addendum to the Site Hydrogeologic Report, Macon County MSWLF, Macon County, North Carolina* dated February 28, 1997, prepared by Pin-Point Environmental Services, Inc.
- *Design Hydrogeologic Report Phase 3 (Cell No. 1)*, dated May 27, 2015, prepared by BLE (Project No. J13-1101-06)
- *Site Hydrogeologic Report Expanded Macon County MSW Landfill* dated June 9, 2017, prepared by BLE (Project No. J14-1101-07).

BLE conducted a teleconference with Ms. Elizabeth Werner of the North Carolina Division of Waste Management Solid Waste Section (SWS) on August 18, 2022 to discuss the regulatory requirements for the DHR for the Phase 3 Cell 2 area. The SWS specified that Macon County could use the historical data collected from the 2015 Phase 3 Cell 1 DHR and 2017 SHR to prepare the Phase 3 Cell 2 DHR. The SWS stated that one water level measurement event would be required and that a stand-alone DHR should be prepared which includes the data from the 2015 DHR and 2017 SHR.

Macon County requested that BLE prepare this contract to perform the geotechnical engineering services and to prepare a DHR for submittal to the SWS. We understand that the DHR will be included as part of the application for a Permit to Construct which will be prepared by others.

### PROPOSED SCOPE OF SERVICES

The objective of this project is to compile information from the site to prepare a DHR for the proposed MSW landfill Phase 3, Cell 2 (approximately 7-acre) expansion area as outlined in the North Carolina Department of Environmental Quality (DEQ) Solid Waste Management Rules, Title 15A Section 13B .1623(b)(1-3). Some tasks outlined below have been already completed (denoted by *Italics*) as part of the previous DHR and SHR and are included in the scope of services for reference only. To fulfill the remaining requirements, our scope of services will include the following (**in bold**):

#### Rule .1623(b)(1)

- *Mobilized an ATV-mounted drilling rig and truck-mounted drilling rig to the site to perform borings and install the required piezometers. BLE performed thirty-one (31) soil test borings and performed rock coring or rock drilling at thirteen (13) locations. Piezometers were installed in thirty (30) borings. The piezometer locations and elevations were surveyed and the data was provided to BLE by McGill.*



Rule .1623(b)(2)

- *Performed a field reconnaissance to observe springs, streams, drainage features, existing or abandoned wells, rock outcrops, and other geologic features that may affect site suitability or the ability to effectively monitor the site.*
- *Performed field permeability (slug) tests in 10 piezometers on site.*
- *Selected soil samples for laboratory analyses. The soil sampling and analysis were performed in general accordance with standard ASTM procedures. The laboratory analyses for this phase included:*
  1. *Seventeen (17) undisturbed samples were tested for grain size with hydrometer, Atterberg limits, permeability, total porosity, moisture content, one sample was tested for consolidation, and one sample was tested for triaxial shear;*
  2. *Seven (7) bag samples (Standard Proctor, remolded permeability, grain size with hydrometer, Atterberg limits, moisture content);*
  3. *One (1) bag sample (Standard Proctor, triaxial shear, grain size with hydrometer, Atterberg limits, moisture content); and*
  4. *Thirty-six (36) split-spoon samples (grain size with hydrometer, moisture content, Atterberg limits).*
- **Prepare geologic cross-sections that depict the hydrogeologic conditions encountered at the site.**
- *Obtained 12 rounds of monthly water level measurements from the piezometers installed on site. Water level measurements will be obtained to identify the seasonal high water table (typically winter & spring. The seasonal high water level data was collected between September 2013 and September 2015. **One additional round of water level measurements will be performed by BLE within the Phase 3 area utilizing existing wells to verify the groundwater elevation is within the seasonal high measurements established in 2013-2015.***
- *Provided soil boring logs, field logs, and field notes with the DHR.*
- *Prepared a groundwater elevation contour map to show the occurrence and direction of groundwater flow in the uppermost aquifer.*
- *A photogrammetric topographic map of the site was prepared and supplied to BLE by McGill (working under separate contact with Macon County).*
- **BLE will perform geotechnical analysis including settlement and slope stability calculations. Geotechnical analyses will include slope stability of the cap and base liner configurations, settlement of the foundation soils, and flexible membrane liner stability. The post-settlement profile of the leachate collection pipes will be estimated.**



- **Prepare a written report (DHR) describing the geologic and hydrogeologic conditions observed at the site including geologic maps (water table, auger refusal, surficial geology) and cross-sections.**

### FEE ESTIMATE

Our fee to perform the proposed Scope of Services will be a fee of **\$37,700**. Invoices for services rendered will be issued on a monthly frequency or less, on a percent complete basis. Fees will be calculated at the rates shown on the attached fee schedule (**Appendix A**).

<i>Boring layout</i>	Completed
<i>Soil test borings, rock drilling, piezometer installation, field personnel, per diem</i>	Completed
<i>Field permeability (slug) testing 10 wells</i>	Completed
<i>Field observations</i>	Completed
<b>One time water level measurement and site visit</b>	<b>\$2,500</b>
<i>Laboratory testing of soil samples</i>	Completed
<b>Preparation and review of the DHR (text, geotechnical evaluation, boring logs, plan view maps, cross-sections, tables, appendices), project management</b>	<b>\$35,200</b>
<b>TOTAL COST</b>	<b>\$37,700</b>

No contingency is included in this budget estimate to cover unexpected difficulties, delays beyond our control, or scope changes, etc. Work that exceeds the previously defined Scope of Services will not be performed without written confirmation from Macon County. Expanded or additional scopes of work will be billed on a time and material basis at the rates described of the attached Fee Schedule (**Appendix A**), or as provided by BLE’s subcontractors. This total fee assumes no additional field or exploration efforts will be required and that the data from the 2015 DHR and 2017 SHR is sufficient for use in the Phase 3 Cell 2 DHR.

### SCHEDULE

Based on our present schedule, we can begin work on this project after we receive your authorization to proceed.



Contract for a DHR-Phase 3, Cell 2 Expansion  
Macon County Landfill, Franklin, NC

March 4, 2024  
BLE Contract No. J24-1101-27

### AUTHORIZATION

As our written authorization for the above scope of services, please execute the attached acceptance sheet (**Appendix B**) and return the acceptance copy of this contract to BLE.

Any exceptions to this contract or special requirements not covered in this document should be attached to the returned acceptance copy for the mutual consideration of both parties. Please note that the Terms and Conditions are a part of this contract. Any Purchase Order issued to authorize this project should reference this document (J24-1101-27).

### CLOSING

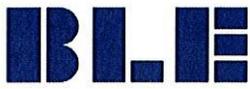
We appreciate the opportunity to serve as your hydrogeological, geotechnical, and CQA consultant at this site. If you have any questions, please do not hesitate to contact us at (864) 288-1265.

Sincerely,  
**BUNNELL-LAMMONS ENGINEERING, INC.**

  
Andrew W. Alexander, P.G., RSM  
Consultant Hydrogeologist

  
Riley L. Blais, P.G.  
Project Hydrogeologist

Appendix A – BLE 2024 Fee Schedule  
Appendix B – Contract Acceptance Sheet



**BUNNELL  
LAMMONS  
ENGINEERING**

March 4, 2024

Macon County Solid Waste Management Department  
109 Sierra Drive  
Franklin, NC 28734

Attention: Mr. M. Chris Stahl  
Director

Subject: **Contract for Environmental Monitoring Plan Update  
Phase 3 Cell 2 Expansion**  
Macon County Landfill  
Franklin, North Carolina  
Permit No. 5703-MSWLF-1992  
BLE Project No. J24-1101-28

Dear Mr. Stahl:

Bunnell-Lammons Engineering, Inc. (BLE) is pleased to submit this contract to Macon County to provide hydrogeological services as part of the application for the Permit to Construct the proposed Phase 3 Cell 2 waste unit at the Macon County Municipal Solid Waste Landfill. This contract addresses the requirements for an Environmental Monitoring Plan (EMP) for a municipal solid waste landfill as set forth by the North Carolina Division of Waste Management (NCDWM).

Included herein is a brief description of the project information, a general description of our contract scope of services with related fee estimate, and authorization information.

### **PROJECT INFORMATION**

The project information below was obtained during a planning meeting with Macon County and McGill Associates (McGill) on February 28, 2024. Additional information was obtained from McGill via email, from a teleconference with the NC Solid Waste Section (SWS), from BLE's project records, and from documents downloaded from the NCDWM portal.

Macon County owns and operates a recycling center and solid waste disposal facility at 1448 Lakeside Drive in Franklin, North Carolina. The facility includes a Subtitle D municipal solid waste (MSW) landfill, convenience center, waste treatment and processing facility, material recycling facility, and an environmental education center.

The MSW facility includes two (2) inactive waste units [Phase 1 (6.6 acres) and Phase 2 (14.2 acres)] and one (1) active waste unit Phase 3 (22 acres). Phase 3 Cell 1 has been constructed and is currently receiving waste. Macon County plans to expand Phase 3 by constructing the Phase 3 Cell 2 waste unit. The Phase 3 Cell 2 unit is planned to be approximately 7 acres will be west of and contiguous to Phase 3 Cell 1. A contract for design support services will be issued under separate cover.

The SWS will require an update to the Environmental Monitoring Plan (EMP) as part of the Phase 3 Cell 2 expansion. The EMP includes a Water Quality Monitoring Plan (WQMP) and Landfill Gas



6004 Ponders Court, Greenville, SC 29615 ☎ 864.288.1265 📠 864.288.4430 ✉ info@blecorp.com

**BLECORP.COM**



Monitoring Plan (LFGMP). Macon County requested that BLE prepare this contract to update the EMP. We understand that the EMP will be included as part of the application for a permit to construct Phase 3 Cell 2 which will be prepared by others.

### PROPOSED SCOPE OF SERVICES

The objective of this project is to prepare an EMP which will include procedures and locations for groundwater, surface water, leachate, and landfill gas monitoring as required by the following North Carolina Department of Environmental Quality (DEQ) Solid Waste Management Rules:

- Groundwater – *North Carolina Rules for Solid Waste Management, 15A NCAC 13B Rules .0601, and .1630 through .1637.*
- Surface Water – *North Carolina Rules for Solid Waste Management, 15A NCAC 13B Rule .0602.*
- Leachate – *North Carolina Rules for Solid Waste Management, 15A NCAC 13B Rule .1626(12)(c).*
- Landfill Gas – *North Carolina Rules for Solid Waste Management, 15A NCAC 13B Rule .1626(4).*

The EMP will be developed to detect and quantify contamination, as well as to measure the effectiveness of engineered disposal systems. The groundwater, surface water, and landfill gas monitoring networks for this site will be designed to provide an early warning of a potential disposal system failure. The locations of the groundwater, surface water, leachate, and landfill gas monitoring points will be specified in the EMP.

#### **Groundwater -- NCAC 13B Rules .0601, and .1630 through .1637**

BLE will prepare a water quality monitoring plan (WQMP) which will include the following elements for groundwater:

- Monitoring Well Network
- Changes in Groundwater Elevations
- Monitoring Well Construction
- Monitoring Well Development
- Maintenance and Recordkeeping
- Monitoring Well Abandonment
- Detection Monitoring Program
  1. Sampling Frequency
  2. Establishment of Background Data
  3. Evaluation of Detection Monitoring Data
- Assessment Monitoring Program



- Groundwater Sampling Methodology
  1. Sample Collection
    - a) Sampling Frequency
    - b) Static Water Elevations
    - c) Well Evacuation
    - d) Sample Collection
    - e) Decontamination
  2. Sample Preservation and Handling
  3. Chain-of-Custody Program
    - a) Sample Labels
    - b) Sample Seal
    - c) Field Logbook
    - d) Chain-of-Custody Record
  4. Analytical Procedures
  5. Quality Assurance and Quality Control Program
- Statistical Methods

**Surface Water -- NCAC 13B Rule .0602**

BLE will prepare a water quality monitoring plan (WQMP) which will include the following elements for surface water:

- Sampling Locations
- Monitoring Frequency
- Surface Water Sampling Methodology
  1. Sample Collection
    - a) Dipper Method
    - b) Direct Method
    - c) Decontamination
  2. Sample Preservation and Handling
  3. Chain-of-Custody Program
    - a) Sample Labels
    - b) Sample Seal
    - c) Field Logbook
    - d) Chain-of-Custody Record
  4. Analytical Procedures
  5. Quality Assurance and Quality Control Program



**Leachate -- NCAC 13B Rule .1626(12)(c)**

BLE will prepare a water quality monitoring plan (WQMP) which will include the following elements for leachate:

- Sampling Locations
- Monitoring Frequency
- Sampling Methodology
  1. Sample Collection
    - d) Dipper Method
    - e) Direct Method
    - f) Decontamination
  2. Sample Preservation and Handling
  3. Chain-of-Custody Program
    - e) Sample Labels
    - f) Sample Seal
    - g) Field Logbook
    - h) Chain-of-Custody Record
  4. Analytical Procedures
  5. Quality Assurance and Quality Control Program

**Reporting -- NCAC 13B Rules .1631, .1633, and .1634**

BLE will prepare a plan for reporting of water quality monitoring infrastructure changes and findings:

- Groundwater Monitoring Well Installation and Abandonment
- Water Quality Reports

**Landfill Gas -- NCAC 13B Rules .1626(4)**

BLE will prepare a landfill gas (methane) monitoring plan (LFGMP) which will include the following elements for landfill gas:

- Monitoring Network Design and Phasing of Installation
- Monitoring Probe Design and Construction
- Monitoring Schedule
- Quality Assurance and Quality Control Procedures
- Monitoring Procedures for Structures
- Monitoring Procedures for Landfill Gas Monitoring Wells
- Landfill Gas Safety Guidelines
- Reporting
  1. Landfill Gas Monitoring Well Installation Reports
  2. Evaluation and Reporting of Landfill Gas Monitoring Results



Contract for EMP Update - Phase 3 Cell 2 Expansion  
Macon County Landfill, North Carolina

March 4, 2024  
BLE Project Number J22-1101-28

### FEE ESTIMATE

BLE's fee for the proposed services will be **\$8,500**. Invoices will be issued on a monthly frequency or less on a percent complete basis.

### AUTHORIZATION

As our written authorization for the above scope of services, please execute the attached acceptance sheet and return the acceptance copy of this contract to BLE.

Any exceptions to this contract or special requirements not covered in the contract should be attached to the returned acceptance copy for the mutual consideration of both parties. Please note that the Terms and Conditions are a part of this contract. Any Purchase Order issued to authorize this project should reference this document (J24-1101-28).

### CLOSING

We appreciate the opportunity to serve as your hydrogeological, geotechnical, and CQA consultant at this site. If you have any questions, please do not hesitate to contact us at (864) 288-1265.

Sincerely,  
**BUNNELL-LAMMONS ENGINEERING, INC.**

  
Andrew W. Alexander, P.G., RSM  
Consultant Hydrogeologist

  
Riley L. Blais, P.G.  
Project Hydrogeologist

Attachments: Contract Acceptance Sheet

**REQUEST FOR QUALIFICATIONS**  
**FOR**  
**PROFESSIONAL ENGINEERING AND GEOLOGIC SERVICES**  
**FOR THE MACON COUNTY MSW LANDFILL**  
**PHASE 3, CELL 2 PERMITTING AND CONSTRUCTION and**  
**PHASE 1 AND PHASE 2 CLOSURE PLAN AND CONSTRUCTION**  
**MACON COUNTY, NORTH CAROLINA**

**I. INTRODUCTION**

The Macon County Solid Waste Department is seeking Statements of Qualifications (SOQs) from experienced and qualified individuals, corporations, partnerships and other legal entities authorized and licensed to perform services in the State of North Carolina to provide professional engineering and geologic services in accordance with the North Carolina Solid Waste Management Rules and Regulations, permit requirements, and client needs.

**II. BACKGROUND**

Macon County, through their Solid Waste Management Department, operates a comprehensive solid waste management program. The core components include a Subtitle D municipal solid waste (MSW) landfill, convenience centers, transfer station, material recycling facility as well as recycling and educational programs. The current landfill facility is located off Lakeside Drive approximately one mile north of Franklin, North Carolina and operates under Permit No. 5703-MSWLF-1992. The Solid Waste Department office is located at 109 Sierra Drive, Franklin, North Carolina 28734.

Over the next five (5) years, the County intends to expand the existing MSW landfill facility by constructing the next planned expansion, identified as Phase 3, Cell 2 (approximately 7 acres) and to close the existing Phase 1 and 2 waste areas (approximately 20 acres). Please see the attached "Overall Site Plan".

The County intends to select one engineering firm to assist the County with both projects. Projects will likely extend over the next five (5) years.

**III. MINIMUM REQUIREMENTS AND QUALIFICATIONS**

Respondents, both corporate and individual, must be fully licensed and certified for the type of work to be performed in the State of North Carolina at the time of submittal of their response to this Request for Qualifications (RFQ). Should the Respondent not be fully licensed and certified, its submittal will be rejected.

Respondents submitting a Statement of Qualifications (SOQ) should be able to demonstrate a minimum of ten (10) years' experience in providing solid waste services in the western North Carolina area and in accordance with the North Carolina Solid Waste Management Rules and Regulations.

At a minimum, experience should include the preparation of a Permit to Construct and Closure Plan application package, preparation of a Construction Bid Package, performing installation and reporting of environmental monitoring infrastructure (groundwater and landfill gas), performing Construction Quality Assurance (CQA) testing and reporting, and performing Construction Contract Administration services for a Subtitle D MSW Landfill in North Carolina.

#### **IV. SCOPE OF WORK**

The Macon County Solid Waste Department is requesting SOQs from qualified Respondents for the following Services:

- Preparation of a topographical survey of the proposed project areas by a North Carolina Registered Professional Surveyor.
- Preparation and submission of an application for a Permit to Construct for Phase 3 Cell 2 to the North Carolina Department of Environmental Quality (DEQ) by a North Carolina Licensed Engineer.
- Preparation and submittal of an application for a Closure Plan for Phase 1 and Phase 2 to the DEQ by a North Carolina Licensed Engineer.
- Preparation of Construction Bid Documents.
- Perform installation and reporting of environmental monitoring infrastructure to the DEQ by a North Carolina Licensed Geologist.
- Perform CQA services for both construction of Phase 3, Cell 2 and closure of Phase 1 and 2 and submit reports to the DEQ by a North Carolina Licensed Engineer.
- Perform Construction Contract Administration Services for proposed work.

All services shall be prepared in accordance with and meet the minimum requirements as described in the North Carolina Administrative Code, Title 15A – Environment and Natural Resources, Chapter 13 – Solid Waste Management, Subchapter B – Solid Waste Management, .1600 – Requirements for Municipal Solid Waste Landfill Facilities, latest revision.

#### **V. SUBMITTAL FORMAT AND REQUIREMENTS**

The Respondent shall submit the following required information/documents with sufficient depth and breadth necessary to substantiate his or her ability to perform the services being sought by the County. Failure to provide the required information may result in rejection of the submittal.

- A. Introductory Letter:** An informative, narrative letter pertinent to your firm's capabilities and services.

**B. Experience of Firm and References:**

- a. Provide copy(s) of the firms' State license(s) to practice engineering and geology.
- b. Provide a listing of the North Carolina registration numbers of key individuals licensed to practice engineering and geology.
- c. Provide a list and short description of representative solid waste projects in the state of North Carolina completed by your firm that demonstrate the Respondents skills and capabilities as they pertain to the services described herein. Please include the project name, location, client contact name and phone number.
- d. Provide a minimum of five (5) client references, including contact information.

**C. Team Organization, Management and General Qualifications**

- a. Multiple firms, joint venture or any/all sub-contractor(s)/consultant(s) teams shall clearly identify the roles, responsibilities and office location of the proposed project personnel.
- b. Team and project management structure shall be documented and the principal with the prime firm responsible for the contract shall be identified. This information may be provided in an organizational chart.
- c. The Respondent shall include a statement that the firm's staff has sufficient capacity to provide the services requested.

**D. Individual Qualifications:** Respondent shall specifically identify the lead person(s), who will typically oversee the scope of services provided to the County and include their qualifications, background and experience. Resumes of the key team personnel shall be included with your submittal. Qualifications for any/all sub-contractor(s)/consultant(s) should also be included with your submittal.

**E. Insurance Requirements:** Provide a copy of a certificate of insurance which identifies current levels of insurance in areas of general liability, automobile liability, workers compensation and professional liability.

**F. Proposed Schedule:** The proposed schedule for these projects is below. Projects must be completed in a timely manner and within a reasonable period. Dates are tentative and are subject to change (except the issue date of the RFQ, deadlines to submit questions and due date of SOQ).

Issue of RFQ: March \_\_\_\_\_, 2024

Deadline to submit questions: April \_\_\_\_, 2024

Due date of SOQ: April \_\_\_\_, 2024

Committee evaluation of SOQ: May \_\_\_\_, 2024

Board of Commissioners approve engineer selection, June \_\_\_\_, 2024

**G. Format:** Submittals shall be printed on 8 ½” x 11” paper, include front and back covers, cover letter, and Table of Contents. Submittal shall be side bound and include reference tabs for key sections

**H. Non-Collusion Affidavit:** The Non-Collusion Affidavit attached to this RFQ must be properly executed and submitted with the SOQ.

## **VI. SUBMITTAL INSTRUCTIONS**

Firms/individuals interested in being considered for providing the specified Services shall submit **one (1) original SOQ and five (5) copies of their submittal in addition to one (1) electronic copy of the submittal on a flash drive** in response to this RFQ. **Submittals must be received on or before 5:00 p.m., local time on April \_\_, 2024.** All submittals received after the noted deadline will not be considered and will be returned to the Respondent unopened.

Submittals in response to this RFQ shall be plainly marked and labeled as follows:

**STATEMENT OF QUALIFICATIONS  
FOR  
PROFESSIONAL ENGINEERING AND GEOLOGIC SERVICES  
FOR THE MACON COUNTY MSW LANDFILL  
PHASE 3, CELL 2 PERMITTING AND CONSTRUCTION and  
PHASE 1 AND PHASE 2 CLOSURE PLAN AND CONSTRUCTION  
MACON COUNTY, NORTH CAROLINA**

And be forwarded to:

**Macon County Finance Department  
Attn: Lindsay Leopard  
5 West Main Street  
Franklin, North Carolina 28734**

RFQ No. \_\_\_\_\_

## **VII. INQUIRIES**

All questions and communications concerning this procurement process must be directed to Mr. Chris Stahl, Macon County Solid Waste Director, via electronic email: [cstahl@maconnc.org](mailto:cstahl@maconnc.org). **The deadline for all inquiries is 5:00 p.m. on March \_\_, 2024.** The County will record its responses to inquiries, if any, and address them in the form of a written addendum.

## **VIII. ADDENDA**

Should revisions to this RFQ become necessary; the County will provide a written addendum to all firms who receive this RFQ from the County's Purchasing Department. Addenda may be downloaded from the County's website at [www.maconnc.org](http://www.maconnc.org). It is the responsibility of each Respondent to the RFQ to acknowledge in their response, the receipt of any/all addenda. Failure to do so may cause your response to be rejected as non-responsive. Previous addenda are deemed received when a subsequent addendum is acknowledged. It is the Respondent's responsibility to contact the County in the event that a previous addendum is not received.

## **IX. SUBMITTAL PREPARATION COSTS**

The County shall not be liable for any expenses incurred by Respondents in connection with the preparation of a response to this RFQ. Respondents should prepare their submittal providing a straightforward and concise description of the Respondent's ability to meet the requirements of this RFQ. Unnecessarily elaborate brochures, artwork, expensive paper, bindings, visual and presentation materials, beyond that sufficient to present a complete and effective response to this RFQ is not desired.

## **X. SELECTION PROCESS**

Macon County intends to ensure that all technically qualified consultants are provided the opportunity to be considered for providing professional Engineering and Geologic services to Macon County. The consultant that is most qualified to conduct this scope of work and meet the needs of Macon County will be selected.

An evaluation committee will evaluate the proposals. Preliminary engineering and design services or work product regarding this project in your response is prohibited. The committee will make a selection based on the firm's level of interest, qualifications, and expertise. After the selection has been made, the committee will make a recommendation to the Macon County Board of Commissioners.

## **XI. SELECTION CRITERIA**

The following criteria will be the basis on which consultants will be selected for further consideration:

1. Completeness of the response to this RFQ.
2. Expertise and qualifications of key professional staff and the firm as a whole in the specific solid waste services described herein.
3. Performance history of the firm and its staff members with Macon County and other clients.
4. Availability of resources and current workload of the consultant team proposed for this project.

5. Proximity to and familiarity with Macon County's MSW landfill facility.

## **XII. GENERAL COMMENTS**

- A. All qualification responses, inquiries or correspondence relating to this RFQ will become the property of Macon County when received and will not be returned.
- B. Macon County reserves the right to accept or reject any submittals.
- C. Macon County reserves the right to award a contract(s) as it deems will best serve its interests, including the award of the services being sought to one or more of the respondents.
- D. Respondents are requested to refrain from contact with the Selection Committee members, with exception of written communication described in Section VII.
- E. Macon County reserves the right to approve all personnel working on Macon County projects. Key professional staff may not be removed, reassigned or replaced without prior approval from Macon County.
- F. The County encourages participation by minority and women-owned businesses and respondents should be prepared to provide evidence of such classification and/or attempt to engage such firms within the qualification's package.

E-VERIFY: Respondent is hereby required to be in compliance with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes concerning e-verification at the time of entering the Contract and at all times during the performance of this Contract. All subcontractors utilized by Respondent are likewise required to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes concerning e-verification at the time of entering this Contract and at all times during the performance of this Contract. Respondent shall take necessary steps to include this provision in all contracts with its subcontractors who will perform any portion of the work covered by this Contract.

When responding to this RFQ, please follow all instructions carefully. Please submit SOQ contents according to the outline specified and submit documents according to the instructions.

By submitting a SOQ, Respondents acknowledge that the County reserves the right to reconsider any submittal at any phase of this procurement process.

Submittals will be received by Macon County at the time and place designated in this document. At that point, Macon County will close the receipt of submittals and begin the evaluation process.

Macon County will not be held responsible for the failure of any mail or delivery service to deliver documents prior to the stated proposal due date and time. It is solely the Respondents'

responsibility to: (1) ascertain that they have all required and necessary information, documents and addenda, prior to submitting a response; (2) ensure that the response is received at the correct location and time. Late responses, regardless of delivery means, will not be accepted. Submittals received by telephone, telegraph, or facsimile will not be accepted.

By submission of a response, the Respondent agrees that at the time of submittal, it: (1) has no interest (including financial benefit, commission, finder's fee, or any other remuneration) and shall not acquire any interest, either direct or indirect, that would conflict in any manner or degree with the performance of the Respondent's services, or (2) will not benefit from an award resulting in a "Conflict of Interest". A "Conflict of Interest" shall include holding or retaining membership, or employment, on a board, elected office, department, division or bureau, or committee sanctioned by and/or governed by Macon County.

Macon County assumes no responsibility for confidentiality of information offered in this submittal. This RFQ does not intend to elicit proprietary information. However, if proprietary information is submitted as part of the SOQ, the information is to be labeled as such. Proprietary or confidential information must be clearly labeled as such at the time of initial submission and to the extent provided by N.C.G.S. Chapter 132, will not be made available for public inspection. In the event that a request for inspection is made under public records law, the Respondents will be notified of the request and may participate in any subsequent civil action to compel disclosure of confidential information.



Macon County  
Solid Waste Management Department

Waste Hauler & Collector  
Registration Application  
2024

---

Department of Solid Waste Management  
109 Sierra Drive, Franklin, North Carolina 28734  
(828) 349-2100 [cstahl@maconnc.org](mailto:cstahl@maconnc.org)

# Macon County Hauler/Collector Registration & Permit Application

---

The Macon County Solid Waste Ordinance Section §50.03(B) and §50.06(B) requires that every person, firm, and corporation engaged in the collection of garbage, refuse, solid wastes, or recyclables in Macon County to obtain a Hauler Permit..

**This application MUST be completed in its entirety; failure to do so will result in denial of registration and licensure.**

## **Who Must Register?**

### ***Self-Haulers:***

- Residential and Commercial haulers exclusively hauling waste generated solely from their homes, offices, storefronts, etc. are EXEMPT from the permitting requirement and do not need to register.
- Self-Haulers that, due to the nature of their business generate waste at areas away from their residence or primary office location are NOT EXEMPT, and must obtain a permit to haul waste in Macon County. (EG: Builders, Contractors, and Landscapers).

### ***Multi-Unit Dwelling Self Haulers:***

- Where there are multiple housing units located in residential manufactured home parks, recreational vehicle parks, summer camps or campgrounds and where solid waste is centrally collected within the facility, the owner or person in charge of the facility is required to subscribe with the Franchised Hauler and to pay for the regular collection of all solid waste from each collection site. **NOTE:** An owner of multi-premise building, park or camp may apply to the Solid Waste Director for an exemption if it can be shown that he or she is now disposing of solid waste in a safe and sanitary manner as outlined in this chapter. The owner is NOT EXEMPT from the licensing program and must take these wastes to the MSW Landfill in Franklin, or the Highlands Transfer Station. **§ 50.07(G)**

### ***Commercial Collector:***

- For-hire providers of on-demand waste storage and hauling containers and services are NOT EXEMPT and must obtain a Hauling License from Macon County. Further, no commercial hauler, other than the Franchisee shall provide waste hauling services on a subscription basis. **§ 50.03(B)**

### ***Franchised Collector:***

- By Ordinance: Macon County has entered into an Exclusive Franchise Agreement for all waste hauling subscription services in the county. The Franchise Agreement describes the Terms of Service for the Franchisee. Therefore, the Franchisee is EXEMPT from the licensing requirements herein. **§ 50.03(B)**

## **Terms of Registration:**

By completing and signing the Application, the Registrant hereby understands, acknowledges, and agrees to abide by the Macon County Rules and Regulations, Macon County Waste Ordinance, and provisions of the Municipal Solid Waste Landfill, and furthermore to provide any and all documentation requested by the County for compliance purposes.

In consideration of the County's Registration issuance, the Applicant agrees to indemnify and defend the County for any cost, damage, claim, liability, assessment, penalty, loss and/or expense incurred, directly or indirectly by reason of act or omissions by the undersigned Applicant, its agents and employees, including but not limited to any violation of the Macon County Rules and Regulations, Macon County Waste Ordinance, and the Macon County Municipal Solid Waste Landfill regulations, or any provision of the Waste Hauler Registration Application.

The Applicant agrees to fulfill the Waste Hauler registration requirements upon issuance of a Registration Certificate.

**To obtain you haulers license:**

1. Complete the Waste Hauler Registration Application form attached.
2. Submit a copy of your company's certification of liability insurance (COI).
3. Include a check in an amount according to the Table of Fees below.
4. Return the completed application, COI, and check to the address below:

**Submit Application to:**

**Macon County Department of Solid Waste Management  
Attn: M. Chris Stahl, Director  
109 Sierra Drive  
Franklin, NC 28734**

Or; via email to [cstahl@maconnc.org](mailto:cstahl@maconnc.org);

Or; via Fax to (828) 349-2195

Please contact Chris Stahl, Solid Waste Director at [cstahl@maconnc.org](mailto:cstahl@maconnc.org) or (828)349-2100 with any questions.

**Waste Hauler registrations that are issued will be valid from January 1 – December 31 each year.**

Once we receive your application, you will be contacted by a representative of the Macon County Solid Waste Department to schedule an inspection of your collection equipment; vehicles and/or containers as listed on the attached application. Upon satisfactory inspection, a decal will be placed on each vehicle and/or container by the Solid Waste Department. These stickers serve as your verification of registration (PERMIT). The decals must be visible at the scale house upon your arrival to the landfill or transfer station; do not remove or otherwise obscure these decals. Decals are non-transferrable.



# Macon County Department of Solid Waste Management

## Waste Hauler Registration Application

### Company Information

Hauler license Number: FOR OFFICE USE ONLY

Company Name: \_\_\_\_\_

DBA: \_\_\_\_\_

Tax ID#: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Company Web page: \_\_\_\_\_

### Contact Information

Main Contact: \_\_\_\_\_

Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Secondary Contact: \_\_\_\_\_

Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### Fleet Information

Number of Collection Vehicles in Your Fleet: \_\_\_\_\_

Number of Collection Trailers/Containers in Your Fleet: \_\_\_\_\_

### Commercial General Liability Insurance

Policy Expiration \_\_\_\_\_ Send in Certificate of Insurance: \_\_\_\_\_

\_\_\_\_\_ Signed Application  Upon Policy Renewal

### Signature

*I authorize that the information provided on this form is true and accurate.*

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY:** Received on: \_\_\_\_\_

Inspection Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved: \_\_\_\_\_ (Ints.) Not Approved: \_\_\_\_\_ (Ints.) Explanation of Denial/Revocation on next page.

Issuance Date: \_\_\_\_\_ Recorded and Filed: \_\_\_\_\_

**Collection Vehicle Information:**

**Number of Vehicles Used:** \_\_\_\_\_

Please provide the information requested for EACH vehicle that transports or collects waste in Macon County (use a separate sheet if necessary).

Year	Make/Model	Vin#	License Plate #	Passed	Failed	SW ID#

**Number of Trailers/Containers Used:** \_\_\_\_\_

Please provide the information requested for EACH container used to transport or collect waste in Macon County (use a separate sheet if necessary).

Year	Description: <input type="checkbox"/> Utility <input type="checkbox"/> Roll-off <input type="checkbox"/> Dump <input type="checkbox"/> Other	License Plate #	Passed	Failed	SW ID#

Explanation of Deficiencies (if applicable)

Permit and Inspection Fee Schedule	
Collection Vehicles: <i>(front loaders, rear loaders, roll-offs, side loaders)</i>	<b>\$50.00 per vehicle</b>
Tow Vehicles: <i>(for transporting waste hauling trailers – no waste storage in vehicle)</i>	<b>\$10.00 per vehicle</b>
Waste Containers: <i>(2-yard – 40-yard roll-off containers or equivalent)</i>	<b>\$20.00 per container</b>
Waste Hauling Trailers: <i>(dump, roll-off, utility, other)</i>	<b>\$15.00 per trailer</b>

**INSURANCE:**

Please provide insurance certificates naming the County of Macon, NC as the Certificate Holder for the following:

- AUTOMOBILE INSURANCE  
\$1,000,000 Limit of Liability, per accident.
- GENERAL LIABILITY INSURANCE  
Bodily injury and property damage, Combined single Limit of Liability - \$1,000,000 per occurrence, \$1,000,000 aggregate.
- WORKERS COMPENSATION  
North Carolina Statutory Coverage: \$100,000 per accident; \$500,000 Disease policy limit; \$100,000 Disease, each employee.
  - IF YOU DO NOT CARRY WORKERS COMPENSATION INSURANCE, PLEASE SIGN HERE:

---

**INDEMNIFICATION:**

The Applicant hereby agrees to protect, indemnify, and hold harmless, the County of Macon and its Officers, Agents, Servants, and Employees from and against all liabilities, actions, suits, legal proceedings, claims, demands, costs, expenses, and attorney fees and shall defend the County of Macon and its Officers, Agents, Servants, and Employees in any suit, including appeals, for personal injury to, or death of, any person or persons, or loss or damage, or any other loss resulting from a willful or negligent act or omission of the Applicant, its Officers, Agents, Servants, or Employees in the performance of its activities contemplated under this application.

Acknowledgement of Indemnification (please initial): \_\_\_\_\_

## **AFFIDAVIT**

By signing this Affidavit, the Applicant hereby affirms that:

The information provided on the Application is true, correct, and complete and is submitted with the intent of obtaining a Macon County Waste Hauler Registration Permit;

The Applicant agrees to comply with all local, state, and federal applicable laws, statutes, ordinances and/or rules and regulations;

The Applicant and Employees are familiar with and shall comply with the Macon County Ordinance and its Solid Waste Rules and Regulations for collection, transportation, and disposal of all Macon County wastes;

The Applicant agrees that waste collection, transport, and disposal services will be limited to on-demand requests for services, and that no subscription services for collection, transport, or disposal will be offered as such would violate the County's Exclusive Franchise Ordinance;

The Applicant agrees to dispose of all Macon County wastes only at the following approved Facilities: Macon County MSW Landfill, 1448 Lakeside Drive, Franklin, NC 28734; or, Highlands Transfer Station, 1080 Rich Gap Road, Highlands, NC 28741;

The Applicant agrees that all wastes transported to an approved Macon County Facilities were generated in Macon County, and no out-of-county waste will be delivered for disposal in Macon County;

The Applicant agrees to pay all fees, fines, and other charges imposed by Macon County for the collection, transportation, and disposal of all Macon County wastes;

The Applicant agrees to provide all documentation to the County, as requested by the County for the purpose of compliance to Macon County Ordinance, and Rules and Regulations;

I certify under penalty of law that this document and all attachments hereto were prepared by the undersigned based on information known to me to be reliable, accurate and correct. The information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

SIGNATURE (BY PERSON COMPLETING APPLICATION):

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Print Name

**PLEASE DETACH AND KEEP THE FOLLOWING PAGES FOR  
REFERENCE**

---

**This Section would include pertinent Macon County Ordinances and Solid Waste Rules as a guidance document to the hauling company.**

**Additionally, any enforcement and/or punitive measures would be detailed.**

**Both of the above will likely require amendment of the Macon County Solid Waste Ordinance.**

# MACON COUNTY BOARD OF COMMISSIONERS

## AGENDA ITEM

### **CATEGORY – CONSENT AGENDA**

#### **MEETING DATE: MARCH 12, 2024**

Item 12A. Draft minutes from the February 8, 2024, Special Meeting, the February 13, 2024, Regular Meeting, and the February 27, 2024, Special Meeting are attached for the board's review and approval. (Tammy Keezer/Nina Parrott)

Item 12B. Budget Amendments #161-165 are attached for your review and approval. (Lori Carpenter)

Item 12C. Capital Project Ordinance Highlands Middle School renovations amendment. (Lori Carpenter)

Item 12C. Tax releases for the month of February 2024 in the amount of \$270.84, per the attached memorandum from Tax Collections Supervisor Delena Raby.

Item 12D. A copy of the ad valorem tax collection report as of February 29, 2024. Report only. No action is necessary. (Delena Raby)



**MACON COUNTY BOARD OF COMMISSIONERS  
FEBRUARY 8, 2024  
SPECIAL MEETING MINUTES**

Chairman Shields called the meeting to order at 1:00 p.m. All Board Members, County Manager Derek Roland, Nina Parrott filling in for Deputy Clerk Tammy Keezer, Finance Director Lori Carpenter, and County Attorney Eric Ridenour were present, as were several county employees, media, and citizens.

**ANNOUNCEMENTS:**

- (A) Chairman Shields announced that the primary purpose of the meeting was a budget work session, which would include reviewing the current fiscal year and preparing for the upcoming fiscal year.
- (B) Mr. Roland announced that item number 3 – Schedule Public Hearing Regarding the Sale of County Property on the agenda would be revisited at the Macon County Board of Commissioners meeting on February 13, 2024.

**FOLLOW-UP DISCUSSION REGARDING THE MACON MIDDLE SCHOOL TRACK**

Emily Kite, Senior Project Manager with LS3P stated the cost to design the track would be \$55,200.00 with an estimated finish date of the first day of the next coming school year. A motion was made by Commissioner Josh Young and seconded by Commissioner Antione. Commissioner Shearl requested information on what funds will be used to fund the Macon Middle School Track project. Ms. Carpenter advised that the funds will come from the overage of the current school budget (K12 athletic grant). Ms. Kite said that once the design is complete, the new bid will be for \$850,000.00, and a Request for Bids will be released. She said the timeline for plans and specs are due late March 2024, with bidding by May 1, 2024, through May 14, 2024, notice to proceed with the Macon Middle School Track project, May 28, 2024, and completion by August 23, 2024. The vote was unanimous.

## **FY '25 BUDGET KICK-OFF**

### **FINANCIAL REVIEW**

**(A) CIP UPDATE** – Mitch Brigulio with Davenport and Associates thanked the commissioners for having him. He reviewed Macon County's financial position, stating Macon County is in a very envious spot, including a credit rating of AA2, general fund balance, revenue growth, debt ratios, etc. His report indicated that Macon County is in an excellent financial position. Mr. Brigulio provided the following suggestions for policy consideration:

- a. Fund Balance: Create a formal policy on how the county spends these funds and maintains a structural balance. This policy can improve Macon County's overall credit rating.
- b. Debt payoff policy to guide the percentage of outstanding debt to be paid off during a specified time range.
- c. Debt to assessed value policy
- d. Debt services versus expenditures.

Commissioner Young requested that Mr. Brigulio provide suggestions for the Fund Balance policy placement and said he wants to implement a policy immediately. Ms. Carpenter stated that she could adopt those policies by March of 2024. Commissioner Young requested different scenarios for funding the Franklin High School project. Mr. Brigulio recommended a loan for those funds, as current interest rates are 3.5 percent. He said currently, Macon County is earning five percent, so there will be no cost to receive lending for high-cost projects, which would allow for paying cash on future projects. Commissioner Shearl asked, based on current budget requests, what the amount for funding overages is concerning needed projects not listed in the current budget. Mr. Roland stated that Macon County has 146 million dollars without raising current taxes and without falling below the seven percent debt reserve; most of the projects listed in the budget (70 percent) are for both routine maintenance and other projects. Commissioner Young requested that the Board be provided with more information regarding the quarter-cent sales tax and where the new revenue would be applied. Mr. Roland stated those funds, estimated at 2.3 million dollars, could be used to fund new projects or positions. Commissioner Young asked if that would allow the current mileage rate to be lowered. Mr. Brigulio confirmed that the mileage rate could be reduced with the new revenue from a quarter-cent sales tax. Mr. Roland will add a quarter-cent sales tax to be included in the November 2024 ballot to the next county Board of County Commissioner's meeting agenda. A copy of Mr. Brigulio's presentation is available in the office of the Clerk to the Board and is made a part of these minutes.

**(B) FY 25' EDUCATION BUDGET** – Josh Lynch, Superintendent with Macon County Schools, gave an overview of this fiscal year and plans for next fiscal year, including two new Items, the Cartoogechaye Gym A/C Unit and Amplifier System, along with the Franklin High School project, Highlands School project, Macon Middle School Track, and Nantahala Waste Water Unit. He said the Nantahala Waste Water Unit agreement has already been signed for an initial \$2,000.00 to assess land. Mr. Lynch shared that a detailed report will be issued for the Highlands Soccer Field project within the next month. He added that East Franklin Elementary School has overcrowding and maintenance issues and they are looking to replace the school in

Minutes  
02.08.24

the future as well as adding a wing or renovating Cartoogechaye Elementary because it is at capacity. Commissioner Young asked if realigning the schools or grades had been considered. Mr. Lynch stated that they have looked into moving the Pre-K program into the Bartram Building, and redistricting lines is an option. Commissioner Shearl asked for a timeline for East Franklin Elementary. Mr. Lynch stated the need was a 5-year plan at max. Commissioner Antione asked if a site or location had been decided upon and Mr. Lynch said the current location is being considered. Mr. Lynch shared that the school board has applied for an agricultural grant for the Higdon property, with a funding match of \$200,000.00 to rework the barn for agricultural purposes. He shared that the Macon Early College renovations are making the school safer by upgrading door locks and providing a food line since there is not a full-service cafeteria on school grounds and that a grant is being applied to cover this. Mr. Lynch indicated that art, music, and STEM programs are priorities throughout the county now and that they are also looking into an option to bill Medicaid for mental health services provided by licensed clinicians following the same model that Jackson County uses. Commissioner Young requested further information regarding the odor at the Macon Middle School. Macon County School Maintenance Director Tracy Tallent stated that the smell had not been detected in a few months and they believed this issue has been fixed. Commissioner Shearl asks for verification that the amplifier booster must be replaced or installed in all schools. Macon County Schools Auxiliary Services Director Todd Gibbs confirmed that Middle School, MVI, and Franklin High school amplifiers need to be fixed. Commissioner Shearl stated he would like to see that corrected immediately, and Commissioner Young agreed it should be treated as an emergency. Mr. Roland said he would try to get a quote to replace at the needed locations. Macon County Project Coordinator Jack Morgan stated he was trying to install a repeater and would have further clarification by February 13, 2024.

### **(C) FRANKLIN HIGH SCHOOL PROJECT ARCHITECTURAL UPDATE**

Emily Kite, Senior Project Manager with LS3P reviewed the status of the Franklin High School Project and the Highlands School Project. She provided a PowerPoint presentation showing that the Highlands Middle School renovations include: Replacement of HVAC and Controls, flooring replacement, window replacement, and roof replacement. She indicated that the Pre-K/Media Center Project includes: Renovating two classrooms, renovating the Media Center, adding four classrooms, a technology lab, and offices. Ms. Kite said that due to the projected amount of both projects, they have been merged at an estimated cost of 5.5 million dollars. Ms. Kite recommends the next step would be to award the contract for Construction Manager at Risk then start contract negotiations in a phased approach. She described the phases as: Phase 1 would be the purchase of the HVAC equipment, Phase 2 would be for pre-construction services and cost estimates, and Phase 3 would result in a guaranteed maximum price (GMP) and labor costs to install the mechanical equipment and the remainder of the scope of work. Mr. Roland suggested an action to allow contract negotiations with Vanoy Construction for the Highlands School Project who is the firm selected following the RFQ process. Commissioner Shearl made a motion, seconded by Commissioner Antoine to authorize contract negotiations with Vannoy Construction as requested. The vote was unanimous. Ms. Kite stated the Franklin High School project's estimated total project cost with the stadium and high school combined would be \$127 million. Commissioner Young requested clarification on what has changed since the initial estimate. Ms. Kite advised that since 2022, 9,000 square feet have been added to include the

Bartram Academy, a walking track at the gymnasium, and 15 months of escalations. She shared that the following step recommendations from LS3P and the Board Liaison Committee are: (1) Implementing the RFQ selection process and finalizing construction documents, and (2) Award a Construction Manager (CM) at Risk contract at the March 2024 board meeting. Commissioner Shearl asked questions regarding the location of the new high school and wanted the project to be included in the November 2024 general election ballot. Commissioner Shearl made a motion, seconded by Commissioner Higdon to include the Franklin High School project and location on the November 2024 general election ballot to include academic growth responsibility. The vote was 3 to 2 with Commissioner Shearl and Commissioner Higdon voting in favor of the motion and Commissioner Young, Commissioner Antoine, and Commissioner Shields voting opposed. Commissioner Young made a motion, seconded by Commissioner Antoine to proceed with the Franklin High School project as advised by LS3P. The vote was 3 to 2 with Commissioner Young, Commissioner Shields, and Commissioner Antoine voting in favor of the motion and Commissioner Shearl and Commissioner Higdon voting opposed.

**(D) MID-YEAR FINANCIAL REVIEW**

Finance Director Lori Carpenter provided an update on revenues, including sales tax, tax collection, and the general fund. Ms. Carpenter advised the Board that the General Fund expenses were higher this year due to the increased price of goods. A copy of Ms. Carpenter's presentation is available in the office of the Clerk to the Board and made a part of these minutes.

**(E) FY '25 BUDGET OVERVIEW AND DISTRIBUTION OF BUDGET CALENDAR**

Mr. Roland stated this is a once-in-a-generation budget and will have the most significant capital expenditures in the county's history as Macon County. He shared a PowerPoint presentation highlighting the National Economic Outlook, Real Estate Sales in Macon County, Register of Deed Fee Collections, Ad Valorem Revenue, Occupancy Tax Collections from 2019 through 2023, Sales Tax Revenue, FY'24 Revenue Sources and Expenditures, FY' 25 Demand for Services, FY '25 Revenue Outlook, FY '25 Administration Operating Budget Priorities, and FY '25 Administration Capital Budget Priorities. Mr. Roland discussed the budget calendar in detail indicating the proposed budget adoption date as June 11, 2024. A copy of Mr. Roland's presentation is available in the office of the Clerk to the Board and made a part of these minutes.

**(F) BOARD OF COMMISSIONERS FY '25 GOALS AND OBJECTIVES** Commissioner Young requested information on the employee salary retirement; per Mrs. Carpenter, we budget as a pay-as-you-go. Commissioner Shearl would like to look into a convention center for Macon County to hold gun and gem shows and believes it would benefit the county. He also believes that Macon County needs to build a justice center near the jail, remove the court system, etc., out of the courthouse, use the Courthouse basement as document storage, and move the VA office to the courthouse. He said it would also free up civil processing salaries by not having to provide security to the courthouse. Commissioner Antoine would like to see an assessment of the senior services building to see if they are up to code.

**CLOSED SESSION:** None

**ADJOURN:** With no other business, at 5:31 p.m., upon a motion from Commissioner Shearl, seconded by Commissioner Young, the Board voted unanimously to adjourn.

---

Derek Roland  
Ex Officio Clerk to the Board

---

Gary Shields  
Board Chair



**MACON COUNTY BOARD OF COMMISSIONERS  
FEBRUARY 13, 2024  
MINUTES**

Chairman Shields called the meeting to order at 6:00 p.m. and welcomed all in attendance. All Board Members, County Manager Derek Roland, Nina Parrott filling in for Deputy Clerk Tammy Keezer, Finance Director Lori Carpenter, and County Attorney Eric Ridenour were present, as were several county employees, media, and citizens.

**ANNOUNCEMENTS:**

- (A) Mr. Roland announced a Special Meeting and Public Hearing dated February 27, 2024, at 5:30 pm, regarding the sale of county property
- (B) Commissioner Shearl congratulated the West Macon Fire Department on their recent Inspection.

**MOMENT OF SILENCE:** Chairman Shields requested all in attendance rise, and a moment of silence was observed.

**PLEDGE OF ALLEGIANCE:** Led by Chairman Shields, the pledge to the flag was recited.

**PUBLIC HEARING(S):** None

**PUBLIC COMMENT PERIOD:** **Sarah Johnson** commented on the funding of the Macon County Public Library and Macon County Public Schools. She said she would like to see less time spent on the library and more time on public schools due to the safety of the children. **Maryann Ingram** thanked everyone for their efforts regarding receiving the grant to fund the new high school. She said she also wanted the commissioners to understand the importance of the effects insurance rate increases would have on the citizens of Macon County.

**ADDITIONS, ADJUSTMENTS TO, AND APPROVAL OF THE AGENDA:** Upon a motion by Commissioner Higdon, seconded by Commissioner Antione, the board voted unanimously to approve the agenda as follows:

- To add Item 12(F) under the Consent Agenda, Order Tax Collector to advertise tax liens and collect any unpaid taxes, per Mr. Roland
- To remove Item 9(A) under Reports/Presentations, Update on Nantahala Broadband Project, and the Digital Inclusion Grant, per Mr. Roland
- To remove Item 10(B) under Old Business, Discussion and Consideration of Contract with McGill & Associates for Phase 1A of the Macon County Recreation Park, per Mr. Roland

**REPORTS/PRESENTATIONS:**

**UPDATE ON NANTAHALA BROADBAND PROJECT AND THE DIGITAL INCLUSION GRANT - Removed**

**MACON COUNTY FAIR ASSOCIATION** – Macon County Fair Association Co-Chair Mr. Dennis Conley presented that the Fair Association received a grant for \$250,000.00 for infrastructure and improvements to the Fair Grounds. He said they still need assistance and he is requesting \$50,000.00 from the County.

Mr. Conley said the funds would be for safety and security, including a radio and monitoring system throughout the entire grounds. He stated raising money for the fairgrounds is difficult due to renting to nonprofits, and that the last time the fairgrounds requested funds from the Board of Commissioners was 15 years ago. Mr. Conley also requested recommendations and assistance with a beaver issue in the creek. Commissioner Young stated there is a need to manage the ground's landscaping and suggested that the \$50,000.00 be included in the next budget year. Mr. Conley agreed, saying the need for funds is not immediate and the Fairgrounds could wait to go through the budget process. Commissioner Young also stated he would bring the beaver issue to the attention of Parks and Recreation Director Seth Adams.

#### **OLD BUSINESS:**

**DISCUSSION REGARDING FACILITY IMPROVEMENTS AT MACON COUNTY PUBLIC LIBRARY** – Project Manager Jack Morgan reported on his assessment of the Macon County Library for issues with the insurance company. Mr. Morgan stated he had reviewed the issues and the job was above what he could do. He requested two separate engineers to review the job and said both have been unable to assist with the project. Mr. Morgan asked for a Resolution exempting architectural services for the Macon County Library and an amendment to the budget. He said this would include three Phases - Phase 1 would be discovery not to exceed \$7,450.00 and \$2,000.00 for testing; Phase 2 would be the design and production of contract documents, and Phase 3 would be bid and construction. Mr. Morgan stated that the project could start next week if approved tonight. Commissioner Higdon requested that Mr. Morgan look at the columns on the Macon County Early College campus while he was at the library; as they were separating and the pads were sinking, Commissioner Shearl confirmed the issues on the campus. Commissioner Shearl made a motion, seconded by Commissioner Higdon to approve the resolution as requested. The vote was unanimous.

#### **DISCUSSION AND CONSIDERATION OF CONTRACT WITH MCGILL & ASSOCIATES FOR PHASE 1A OF THE MACON COUNTY RECREATION PARK - Removed**

#### **NEW BUSINESS:**

**CONSIDERATION AND APPROVAL OF RECOMMENDATIONS FOR THE 2024 BOARD OF EQUALIZATION AND REVIEW MEMBERS** – Tax Administrator Abby Braswell requested the commissioner's approval of the Board of Equalization and Review Members listed as follows: Dwight Vinson, Gary Drake, Kristine Flaig, Donald Holland, and Richard Lightner. Commissioner Young made a motion, seconded by Chairman Shields seconded to approve the request as submitted. The vote was unanimous.

**DISCUSSION REGARDING CAPITAL PROJECTS AT THE SOUTHWESTERN COMMUNITY COLLEGE GROVE CENTER AND PUBLIC SAFETY TRAINING CENTER** – Dr. Don Tomas introduced Mr. Curtis Dowdle who presented the need for a new Fire Training Facility. He reviewed that in 2016, the Board of County Commissioners approved the project and the search for a new building started. Mr. Dowdle said that the current facility has one usable room, although it has been suggested by multiple safety representatives that the building not be utilized in its current state. He said that without the Fire Training Facility, Macon County and Jackson County Firefighters would have to train at the closest facility in Cherokee County, and the Macon County Citizens would see a rise in their homeowners' insurance rates. Commissioner Young asked what the lifespan of the new facility would be, and Mr. Dowdle confirmed 35 plus years. Commissioner Shearl stated that safe firefighter training is necessary to keep firefighters safe and aware of situations that may arise during a fire. Dr. Tomas also requested an additional science classroom be included in this project. Ms. Carpenter stated the total cost needed from Macon County for the Fire Training facility and new science classroom would be

\$3,050,000. Commissioner Shearl made a motion, seconded by Commissioner Higdon, to approve a budget amendment to move funds from the general fund balance to cover both portions of the project and be at most \$3,050,000. The vote was unanimous.

**CONSIDERATION AND APPROVAL OF RESOLUTION TO THE NC INSURANCE COMMISSIONER ABOUT PROPOSED INSURANCE RATE INCREASE** - Commissioner Higdon stated that the drafted resolution was no longer needed as the state did not approve the insurance rate increase.

**CONSENT AGENDA:** Upon a motion by Commissioner Higdon, seconded by Commissioner Young, the board voted unanimously to approve the consent agenda as presented, which includes: (A) Minutes of the January 9, 2024, Regular Meeting, and the January 23, 2024, Special Meeting, (B) Budget Amendments #124-127, (C) Audit Contract for fiscal year ending on June 30, 2024, (D) Tax releases for the month of January 2024 in the amount of \$2,253.80, (E) Monthly ad valorem tax collection report for which no action is necessary, and (F) Order Tax Collector to advertise tax liens and collect any unpaid 2023 taxes.

**ADJOURN:** With no other business, at 7:39 p.m., upon a motion from Commissioner Higdon, seconded by Commissioner Young, the board voted unanimously to adjourn.

---

Derek Roland  
EX Officio Clerk to the Board

---

Gary Shields  
Board Chair



**MACON COUNTY BOARD OF COMMISSIONERS  
FEBRUARY 27, 2024  
SPECIAL MEETING MINUTES**

Chairman Shields called the meeting to order at 5:30 p.m. Board Members Commissioner John Shearl, Commissioner Josh Young, Commissioner Gary Shields, County Manager Derek Roland, Deputy Clerk Tammy Keezer, Finance Director Lori Carpenter, County Attorney Eric Ridenour were present, as were some county employees, media, and citizens. Commissioner Danny Antoine arrived at 5:47 p.m. and Commissioner Paul Higdon was excused from the meeting.

**ANNOUNCEMENTS:** None

**CLOSED SESSION:** At 5:31 p.m. upon a motion by Commissioner Young, seconded by Commissioner Shearl the board voted unanimously to go into closed session as allowed under NCGS 143-218.11(a)(3) and (4) for the attorney-client privilege and to discuss matters related to economic development. Commissioner Antoine was not present for the vote and Commissioner Higdon was excused. At 6:30 p.m. upon a motion by Commissioner Young, seconded by Commissioner Shearl, the board voted unanimously with Commissioner Higdon excused to return to open session.

**PUBLIC HEARING(S) TO CONSIDER ENTERING INTO PRIVATE SALE AGREEMENT TO SELL OF COUNTY OWNED PROPERTY AND PROVIDE INCENTIVE GRANT** – Mr. Roland asked to remove this item from the agenda. He said there were some items that were not completed and we would have to re-notice and re-schedule the public hearing on this matter.

**DISCUSSION AND CONSIDERATION OF PROPOSAL FOR THE PUBLIC SAFETY RADIO SYSTEM AT MACON MIDDLE SCHOOL** – Mr. Roland requested to remove this item from the agenda. He said we received one proposal for Macon Middle School (MMS), but that Mr. Morgan had been communicating with another vendor to obtain another proposal by the March regular meeting. Mr. Roland indicated that we are not losing anything by waiting for the March meeting.

**DISCUSSION AND CONSIDERATION OF PROPOSAL FOR SUPPLEMENTAL GEOTECHNICAL EXPLORATION AND CONSULTING SERVICES FOR FRANKLIN HIGH SCHOOL** – Mr. Roland explained that the Frogtown area of the Franklin High School (FHS) project is being considered as a location for housing fill dirt when construction begins and that the engineers are concerned about the slope of that area and the amount of weight that it will hold. He said that the architects revised the plans and Kessell Engineering needs to collect some additional samples and data to determine the usefulness of that area as planned. Mr. Roland indicated that the proposal from Kessell Engineering is for \$21,000 but that a budget amendment for an amount not to exceed \$25,000 from General Fund Contingency and transfer to the FHS Project Fund has been prepared in case some additional costs were incurred. He said that Item #2 in the proposal

will not be needed for this phase. Motion by Commissioner Young, seconded by Commissioner Antoine to approve the proposal and budget amendment as requested. Commissioner Shearl said he would be voting against this as discussed in the last meeting because he is still getting calls from people wanting this on a referendum. He said he is convinced this is needed but he is still getting calls about the site. The vote was 3-1 with Commissioner Young, Commissioner Antoine, and Commissioner Shields voting in favor, and Commissioner Shearl opposed. Commissioner Higdon was excused.

**CLOSED SESSION:** At 6:31p.m., upon a motion by Commissioner Shearl, seconded by Commissioner Shields, the board voted unanimously with Commissioner Higdon excused to go into closed session as allowed under NCGS 143-318.11(a)(3) for attorney-client privilege. At 6:47 p.m., upon a motion by Commissioner Shearl, seconded by Commissioner Young, the board voted unanimously to come out of closed session and return to open session.

**ADJOURN:** With no other business, at 6:48 p.m., upon a motion from Commissioner Shearl, seconded by Commissioner Young, the board voted unanimously with Commissioner Higdon excused to adjourn.

---

Derek Roland  
Ex Officio Clerk to the Board

---

Gary Shields  
Board Chair











**MACON COUNTY, NORTH CAROLINA  
CAPITAL PROJECT ORDINANCE AMENDMENT  
HIGHLANDS MIDDLE SCHOOL RENOVATIONS**

**BE IT ORDAINED** by the Macon County Board of Commissioners, Macon County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

**SECTION 1.** The project authorized is Highlands Middle School Renovations.

**SECTION 2.** The officers of this unit are hereby directed to proceed with the capital project within the terms of the budget contained herein.

**SECTION 3.** The following amounts are appropriated for the project:

Architect/Professional Fees	\$ 63,430
Construction	<u>634,300</u>
Total	<u>\$ 697,730</u>

**SECTION 4.** The following revenues are anticipated to be available to complete the project:

Repair & Renovation Lottery Funds	<u>\$ 697,730</u>
Total	<u>\$ 697,730</u>

**SECTION 5.** The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the General Statutes of the State of North Carolina.

**SECTION 6.** The Finance Director is hereby authorized to transfer appropriations between line items within the capital projects fund.

**SECTION 7.** Copies of this capital project ordinance shall be furnished to the County Manager and the Finance Director for direction in carrying out this project.

**ADOPTED** this 12<sup>th</sup> day of March 2024.

\_\_\_\_\_  
Gary Shields, Chairman  
Macon County Board of Commissioners

Macon County Tax Office  
5 West Main Street  
Franklin, NC 28734



Phone: (828) 349-2149  
[draby@maconnc.org](mailto:draby@maconnc.org)

TO: MACON COUNTY COMMISSIONERS

FROM: Macon County Tax Collector's Office  
Delena Raby, Tax Collections Supervisor

DATE: March 05, 2024

RE: Releases for February, 2024

Attached please find the report of property tax releases for real estate and personal property that require your approval in order to continue with the process of releasing these amounts from the tax accounts. Please feel free to contact me if you should have any questions. The report of releases in alphabetical order is attached.

AMOUNT OF RELEASES FOR FEBRUARY, 2024: \$ 270.84

RELEASES REPORT  
Macon County

NAME	BILL NUMBER	OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
149574 COLSON, JENNIFER BARBEN	2023-99970	DY:ORP:7540522054	DLR	12/31/9999 3:19:05 PM		
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F10 ADVLINT	0.00	0.03
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F10 ADVLTAX	0.00	3.80
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVLINT	0.00	0.40
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVLTAX	0.00	53.71
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		H01 ADVLINT	0.00	0.15
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		H01 ADVLTAX	0.00	20.33
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		L01 FFEEFEE	0.00	2.16
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		L01 FFEEINT	0.00	0.02
		RELEASE INTEREST		TOTAL RELEASES:		80.60
140477 DJA RENTAL III, LLC	2023-66527	DY:ORP:6574039926	DLR	12/31/9999 3:27:36 PM		
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F05 ADVLTAX	0.00	4.43
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVLTAX	0.00	24.54
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		L01 FFEEFEE	0.00	2.97
		RELEASE INTEREST		TOTAL RELEASES:		31.94
150940 DRAPER, ROBERT	2023-98288	DY:ORP:7533289880	DLR	12/31/9999 3:26:43 PM		
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F04 ADVLTAX	0.00	0.77
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVLTAX	0.00	4.33
		RELEASE INTEREST		TOTAL RELEASES:		5.10
149635 LINSCOTT-BARNES, JACQUELINE CLARK	2023-76517	DY:ORP:6588641146	DLR	12/31/9999 12:00:00 AM		
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F08 ADVLTAX	0.00	3.65
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVLTAX	0.00	12.65
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		L01 FFEEFEE	0.00	0.81
		RELEASE INTEREST		TOTAL RELEASES:		17.11
21471 MACON COUNTY	2023-91860	DY:ORP:7507684263	LAS	12/31/9999 9:07:17 AM		
		CLERICAL ERROR		F11 ADVLTAX	10,000.00	8.39
		CLERICAL ERROR		G01 ADVLTAX	10,000.00	27.00
		EXEMPT PROPERTY SHOULD NOT HAVE BEEN BILLED		TOTAL RELEASES:		35.39

RUN DATE: 3/5/2024 12:18 PM

RELEASES REPORT  
Macon County

NAME	BILL NUMBER	OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
94110 STREULI, EDWIN A	2023-100632	DY:ORP:7540947671	DLR	12/31/9999 3:20:24 PM		
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F10 ADVLINT	0.00	0.02
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F10 ADVL TAX	0.00	2.16
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVLINT	0.00	0.23
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVL TAX	0.00	30.56
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		L01 FFEEFEE	0.00	2.16
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		L01 FFEEINT	0.00	0.02
		RELEASE INTEREST				
				TOTAL RELEASES:		35.15
53664 WELBORN, HUGH W	2023-100582	DY:ORP:7540899662	DLR	12/31/9999 11:18:44 AM		
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		F10 ADVL TAX	0.00	4.13
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		G01 ADVL TAX	0.00	58.45
		ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE		L01 FFEEFEE	0.00	2.97
		Release Interest. USPS prior to 01/05/2024				
				TOTAL RELEASES:		65.55
NET RELEASES PRINTED:	270.84					
TOTAL TAXES RELEASED						270.84

COLLECTIONS MONTHLY TOTALS REPORT  
 Macon County - Year To Date February 2024 Tax Year 2023

**Macon County**  
**Advalorem Tax Collections Report**  
**Year To Date February 2024 Tax Year 2023**

**TAX YEAR 2023 Month To Date February 2024 Tax Year 2023**

Month to Date	Beginning Balance	Levy Added	Less Releases	Less Administrative Refunds	Less Write Offs	Equals Adjusted Levy	Less Payments	Outstanding Balance
General Tax	2,158,601.73	3,588.98	-432.91	0.00	-37.38	2,161,720.42	-439,979.70	1,721,740.72
Fire Districts	337,273.69	558.27	-67.97	0.00	-8.09	337,755.90	-65,357.72	272,398.18
Landfill User Fee	272,481.24	0.00	-349.92	0.00	-3.80	272,127.52	-44,368.67	227,758.85
<b>TOTAL:</b>	<b>2,768,356.66</b>	<b>4,147.25</b>	<b>-850.80</b>	<b>0.00</b>	<b>-49.27</b>	<b>2,771,603.84</b>	<b>-549,706.09</b>	<b>2,221,897.75</b>

**TAX YEAR 2023 Year To Date February 2024 Tax Year 2023**

Year to Date	Beginning Balance	Levy Added	Less Releases	Less Administrative Refunds	Less Write Offs	Equals Adjusted Levy	Less Payments	Outstanding Balance	This Year	Last Year
									Collection Percentage Tax Year 2023 As of 2/29/2024	Collection Percentage Tax Year 2022 As of 2/28/2023
General Tax	0.00	33,632,166.90	-49,707.55	0.00	-1447.86	33,581,011.49	-31,859,270.77	1,721,740.72	94.87%	95.62
Fire Districts	0.00	4,873,397.95	-8,326.89	0.00	-256.56	4,864,814.50	-4,592,416.32	272,398.18	94.40%	95.18
Landfill User Fee	0.00	2,977,236.00	-4,777.92	0.00	-15.95	2,972,442.13	-2,744,683.28	227,758.85	92.34%	92.62
<b>TOTAL:</b>	<b>0.00</b>	<b>41,482,800.85</b>	<b>-62,812.36</b>	<b>0.00</b>	<b>-1720.37</b>	<b>41,418,268.12</b>	<b>-39,196,370.37</b>	<b>2,221,897.75</b>	<b>94.64%</b>	<b>95.34</b>

# MACON COUNTY BOARD OF COMMISSIONERS

## AGENDA ITEM

### **CATEGORY – APPOINTMENTS**

**MEETING DATE: MARCH 12, 2024**

13A. **Economic Development Board (2 seats)** – Please see the attached applications and recommendation letters for the re-appointment of Brian Stiehler (Town of Highlands representative) and the appointment of Stacy Guffey (Town of Franklin representative) to replace Mike Lewis. A vote to approve the appointment of these gentlemen to the Economic Development Commission is needed.



THE TOWN OF  
HIGHLANDS

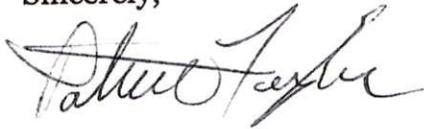
February 21, 2024

Tommy Jenkins, Director  
Macon County Economic Development Commission  
5 West Main Street  
Franklin, North Carolina 28734

Dear Director Jenkins;

The Town of Highlands appoints Commissioner Brian Stiehler to continue serving as our representative to the Macon County Economic Development Commission. Commissioner Stiehler's previous service and involvement with the business community qualifies him to be an outstanding member of the commission.

Sincerely,



Patrick Taylor, Mayor  
Highlands, North Carolina

# Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

The Macon County Board of Commissioners believes all citizens should have the opportunity to Participate in governmental decisions. The Board wants to appoint qualified, knowledgeable and dedicated people to serve on authorities, boards and committees. If you have an interest in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

Mail to: County Manager's Office  
5 West Main Street  
Franklin, North Carolina 28734  
or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Macon County EDC

Name Brian J. Stiehler

Address 474 Chowan Drive City Highlands NC Zip 28741

Telephone: Home (828) 200-9007 Work (828) 787-2778

Occupation Golf Course Superintendent, Highlands CC

Business Address 981 Dillard Road Highlands NC 28741

Email Address bstiehler@highlandscourtyclub.com

Briefly explain any anticipated conflict of interest you may have if appointed:  
none

Educational Background  
B.S. Penn State University

Business and Civic Experiences/Skills:  
EDC since 2010

Areas of Expertise and Interest/Skills:

List any Authorities, Boards, Commissions or Committees presently serving on:  
Town of Highlands Commissioner, first elected in 2011

SIGNATURE: 

DATE: 2/20/2024



# TOWN OF FRANKLIN

Post Office Box 1479  
Franklin, North Carolina 28744  
(828) 524-2516

February 29<sup>th</sup>, 2024

Macon County EDC  
Tommy Jenkins, EDC Director  
Macon County Economic Development Commission  
5 West Main Street  
Franklin, NC 28734

Dear Tommy,

This letter is to officially notify you that I have appointed Vice Mayor, Stacy Guffey to serve as the Town of Franklin's representative on the Macon County Economic Development Commission. I know that with Mr. Guffey's experience and knowledge of our community he will be an asset to the Commission, and to our entire community.

Please welcome Mr. Guffey to your Commission and notify him as to meeting schedules and any other information you feel he may need as he participates in the important work of bringing and sustaining economic development opportunities to our area.

Sincerely,

A handwritten signature in black ink, appearing to read "Jack Horton". The signature is fluid and cursive, with a large initial "J" and "H".

Jack Horton, Mayor, Town of Franklin

Cc: Derek Roland, County Manager

# Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

The Macon County Board of Commissioners believes all citizens should have the opportunity to Participate in governmental decisions. The Board wants to appoint qualified, knowledgeable and dedicated people to serve on authorities, boards and committees. If you have an interest in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

Mail to: County Manager's Office  
5 West Main Street  
Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Macon County EDC

Name Stacy J Guffey

Address 88 East Main Street, Apt. B City Franklin NC Zip 28734

Telephone: Home 828-371-1754 Work 828-371-1754

Occupation WNC Program Manager, NC Growth, University of North Carolina / Vice Mayor Town of Franklin

Business Address UNC Kenan-Flagler Business School, 300 Kenan Dr, Chapel Hill, NC 27599

Email Address stacy\_guffey@kenan-flagler.unc.edu

Briefly explain any anticipated conflict of interest you may have if appointed:

None

Educational Background

BA Universidad Interamericana De Puerto Rico, BA Western Carolina University, MPA University of North Carolina at Chapel Hill

Business and Civic Experiences/Skills:

22 years of public service and economic development experience, 14 years as a business owner, 3 years on the Franklin Town Council

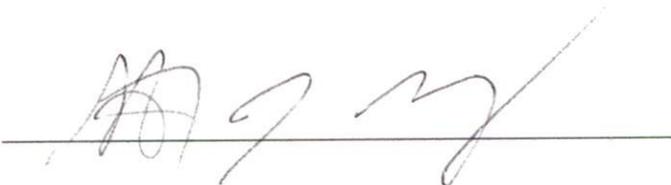
Areas of Expertise and Interest/Skills:

Economic Development, Land Use and Transportation Planning

List any Authorities, Boards, Commissions or Committees presently serving on:

Franklin Town Council, Vecinos Board of Directors, Scottish Tartans Museum Board of Directors

SIGNATURE:



DATE: 3/7/2024